各國展會手冊

2026

慕尼黑電子展

electronica

德國 慕尼黑

Munich, Germany

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展覽類型

以下五類展覽，各部門都先建立基本認識。所列月份為常見檔期。

通訊

- Interop Las Vegas 在美國拉斯維加斯舉辦，檔期約在每年 4 月底，對象是資訊科技社群。
- Interop Tokyo 在日本東京舉辦，檔期約在每年 6 月。
- MWC（世界移動通訊大會）在西班牙巴塞隆納舉辦，每年 3 月，展期 4 天。

消費性電子

- CES 在美國拉斯維加斯舉辦，每年 1 月，為全球最大科技展。
- IFA 在德國柏林舉辦，每年 9 月，展期 6 天。
- GITEX 在杜拜舉辦，每年 10 月，展期 5 天。

電腦科技

- Embedded World 為嵌入式電子與工業電腦應用展，在德國紐倫堡舉辦。
- ESEC 在日本東京舉辦，每年 3 月。
- Computex 為台北國際電腦展，在台北舉辦，每年 6 月，是台灣年度最大展覽。

安全

- ISC 在德國法蘭克福舉辦，每年 7 月。
- APCO 在美國紐奧良舉辦，每年 8 月。
- DSEI 為國際防務與安全裝備展，在英國倫敦舉辦，每年 9 月，展期 4 天。

戶外與運動

- Outdoor 為戶外用品展，在德國腓特烈港舉辦，每年 8 月。
- Outdoor Retailer Summer 在美國丹佛舉辦，每年 6 月。
- 台北國際自行車展在台北舉辦，每年 3 月。
- Eurobike 為歐洲自行車展，在德國腓特烈港舉辦，每年 8 月。

- Interbike 為美國國際自行車展，在雷諾舉辦，每年 9 月。

空間專案部

攤位類型

1. 空攤（Space only）為本公司承作範圍。台灣以 3m×3m 為一單位，美國以 10 英尺×10 英尺為一單位。裝潢另行發包。
2. 標準攤（Shell Scheme）已含大會基本裝潢。客戶若已向大會承租，須先辦理退租，否則不予承接。報價範圍與空攤不同。
3. 國家館、公會組團（Pavilion）為國家形象館、公會團體攤位，非一般單一參展商攤位。

報價與簽約前確認

1. 確認攤位價格、位置。位置會影響施工時間。
2. 進場時間若為加班，電工費用為兩倍。
3. 水電、網路、保全、清潔、運輸向大會申請。傢俱、電氣可向大會租用。費用計入報價。
4. 查該展申請截止日：攤位租賃、會議室、電力及網路、二樓及挑高。逾期會影響進案通知、報價單及合約。
5. 查該展逾期罰款及電力加價。報價預留緩衝。
6. 簽約前向客戶說明攤位保證金、公眾意外責任險。
7. 依搭建、進場、開展、撤展時間，安排與客戶確認的時程。

規範

1. 攤位不得轉租、分租。
2. 舉辦活動須另行申請，並繳納保證金。客戶有此需求時，費用計入報價。

舉例

1. 計費案例：以 3m×3m 的 raw space 作為一個標準攤位單位，並含 500W、110V 的基礎電力。

2. 攤位租賃、會議室、電力與網路、二樓及挑高攤位，各有申請截止日。案例中的截止日大多落在 4 月 30 日、5 月 7 日、5 月 13 日，逾期會影響進案通知，以及報價單、合約的時程。

3. 二樓或挑高攤位若逾期才申請，案例中的罰款為新臺幣 100,000 元。電力若逾期申請，加價幅度為 20% 至 50%。這兩筆在報價時預留緩衝。

現場工務部

作業

只施作空攤。標準攤已有大會結構，不在其上加作。

進場前確認

1. 確認搭建、拆卸的進退場時段，以及超出時段時的超時申請方式。
2. 進場時間若為加班，電工費用為兩倍。
3. 確認大貨車的限高、限重、卸貨口尺寸，以及各樓層載重上限、電動堆高機限重。

規範

1. 禁用柴油堆高機、發電機。
2. 攤位高度上限 4m。4～6m 須另行申請，並附結構技師簽證。
3. 二樓、複層須承租至少 4 個標準攤位。二樓地板高度不得超過 2.5m，總高不得超過 4m。樓地板承重至少 200kg/m²，樓梯承重至少 300kg/m²。須附建築師、結構技師簽證及計算書，並辦理保險。
4. 背板、招牌跨距超過 9m，須加側撐。樑柱高度超過 6m，須加支撐。
5. 天花板及消防灑水頭附近不得懸吊。施工不得妨礙消防設備、電箱及水電孔。
6. 地毯、布幔、看板須使用防焰材料，並標示合格標籤。每 50m² 配置一具滅火器。挑高、封頂另計。
7. 進場施工人員須持有 TAITRA 展場施工安全許可，或臺灣職業安全衛生卡。
8. 水電由合格包商施作並報備，並完成三級用電安全自主檢查。分離式冷氣不得安裝，如需裝設應另行申請。
9. 發生死亡、3 人以上受傷或需住院之事故，須於 8 小時內通報勞檢機構，現場不得任意變動。

舉例

1. 搭建或拆卸若超出大會訂定的進退場時段，須另辦超時申請。案例中的逾時費用為每小時新臺幣 68,400 元。

2. 樓層載重上限要依樓層分別確認。案例中，一樓與四樓的載重上限不同，不能用同一組數字進場。

水電、網路、保全、清潔、運輸向大會申請。同空間專案部。

3D 設計部

規範

1. 一般攤位高度上限 4m。超過須申請挑高，最高 6m。
2. 二樓攤位總高上限 4m。三樓以上 6.5m，且須採用鋼構。二樓地板高度不得超過 2.5m。
3. 面向走道的實牆，長度不得超過攤位長度的 50%。全封閉牆長不得超過 9m。
4. 柱面裝飾牆高度不得超過 4m，並預留消防栓、灑水頭、電箱、接地板開口。柱體周邊不得懸掛物品。
5. 電視牆、大螢幕高度未滿 2.5m 者，須離攤位基線至少 1m，或呈 30 度。高度 2.5～4m 者，退縮至少 2m，並加裝側向支撐。
6. 背板、招牌跨距超過 9m，須加側撐。樑柱高度超過 6m，須加支撐。
7. 二樓結構須有側向支撐，以抵抗地震及水平力。鋼構桁架底部墊鋼板，並以至少 4 顆螺絲鎖固。
8. 二樓、挑高、大跨距之完稿，須能輸出立面圖及剖面圖，比例尺至少 1:50，並含載重計算。建模時保留樑柱位置及跨距。
9. 小型氣球高度上限 4m，廣告氣球 7m。設計含大型充氣物或舞台吊掛時，於 3D 階段確認高度及位置。

看圖

讀取平面圖時，確認出入口、通道及參觀動線。

2D 設計部

規範

1. 攤位高度超過 2.5m 時，外牆背面、側面（面向其他攤位或走道）不得出現公司名稱、Logo、產品品牌，僅得做美化。KV 及大圖依此範圍配置。
2. 一般隔間牆不得超過 250cm。廣告招牌、旗幟、裝飾可至 400cm。超過 250cm 且四面可視之招牌，背面須做美化。
3. 柱子不得張貼海報、廣告，亦不得懸掛燈具、指示燈、管線。如需使用柱面，另辦柱體裝飾申請。
4. 布幔、看板、地毯須具防焰認證，標籤標示於角落。送印前向供應商取得證明。
5. 現場影片、圖像須與展覽主題相關，不得涉及政治、宗教或有礙善良風俗。音樂、影像須取得公開播映授權。
6. 不得展示未經授權之他人 Logo 或專利產品圖樣。違者將被強制撤展，並列入未來兩年黑名單。

舉例

現場活動若包含舞台視覺或主持字卡，主辦要求活動語言以英文為主，中文不超過 50%。跑馬燈、字卡等現場物料，須按這個比例配置中英文。

Set-up and dismantling times

Set-up

November 4–8, 2026, 07:00 to 23:00
November 9, 2026, 07:00 to 18:00 (stand construction), 18:00 to 20:00 (decorative works)

Extensions to the setup times are only possible in exceptional cases and with written authorization from the Exhibitor Technical Services Department.

Dismantling

November 13, 2026: 15:00–24:00
November 14, 2026: 00:00–23:00
November 15, 2026: 07:00–23:00
November 16, 2026: 07:00–23:00
November 17, 2026: 07:00–18:00

No exhibitor ticket is required for set-up and dismantling.

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electronica

World's leading trade fair and conference for electronics
November 10–13, 2026 | Trade Fair Center Messe München



Planning status as of: 4/2026 (Subject to change)

- A1–A2, A6 West Entrance — EMS Electronic manufacturing services, PCBs and other circuit carriers
- A3 B2–B3 — Electromechanics and system peripherals, Interconnection components
- B3 — Electromechanics and system peripherals, Interconnection components, Casing technology
- A4 — Test and measurement
- A5 — Power supplies
- A6/B6 — Passive components
- B4 — Sensor and driving technology, Microsystems and MEMS
- B4 all halls — Automotive
- B5 C2–C6 all halls — Embedded Computing
- B5 C2–C6 — Semiconductors
- B6 — Displays
- C2 — Wireless
- B0–B1 C1–C2 — SEMICON Europa 2026
- all halls — ED/EDA / Services
- ICM — **Conferences**

Forums

A1: PCB, EMS & Components Marketplace
- PCB, EMS & Components
- Printed Electronics by LOPEC & OE-A

A5: electronica Stage
- Electrical Connectors
- Measurement Technology
- Obsolescence

B4: Start-up Stage
- electronica Fast Forward

B4: Smart Mobility Stage
- Automotive
- Printed Electronics by LOPEC & OE-A

C6: Future Tech Stage
- Cyber Security
- Embedded Developer
- IIoT
- Women in Tech

C6: Semiconductor Innovation Stage
- Chiplets
- Embedded Systems
- Power Electronics

SEMICON Europa Stages
- Executive Forum (C1)
- TechARENA (B0)

General Terms of Participation A
Messe München GmbH

MESSE MÜNCHEN

A 1 Applications
All potential exhibitors wishing to take part in the event are to express their wish to do so by submitting an application as exhibitors for the respective event to Messe München GmbH. The application is to be submitted online; other application options exist only as per the provisions set out in the Special Terms of Participation. With the application, exhibitors express to Messe München GmbH their serious interest in taking part in the event as exhibitors. Messe München GmbH is entitled to treat applications which are received after the application deadline or after the start of stand allocation as set out in the Special Terms of Participation (B), as late applications and desist from processing them. All exhibits must be described precisely in the application form. Co-exhibitors and additionally represented companies must be named in the application form. The same particulars must be specified for them as for the exhibitor. Incomplete applications cannot be considered.
For organizers of joint stands, who are neither exhibitors nor co-exhibitors, this application procedure and the General Terms of Participation do not apply.

A 2 Admission
The exhibitor accepts that the General Terms of Participation A , Special Terms of Participation (B) and the Technical Guidelines are legally binding as soon as an application has been submitted. Messe München GmbH submits a placement proposal (stand offer) to the exhibitor in writing. The placement proposal must be confirmed by the exhibitor within the set deadline; the exhibitor's confirmation of the placement proposal represents the contractual offer, to which the exhibitor is bound after its receipt by Messe München GmbH until the expiry of the acceptance period as set out below. The contract concerning stand space rental and participation in the trade fair (rental agreement) is not deemed to have been concluded before Messe München GmbH provides its notice of admission. Messe München GmbH's notice of admission also constitutes its acceptance of contract. As a general rule, the acceptance of contract occurs in such a timely manner as to provide the exhibitor with sufficient time for the appropriate preparation of its participation at the given event. The acceptance of contract can occur within a period of up to three months following the submission of the contractual offer. The acceptance of contract can also occur at a subsequent point in time if Messe München GmbH has informed the exhibitor to this effect in text form prior to its submission of the contractual offer.
The length of the acceptance period is necessary due to the fact that Messe München GmbH may have to undertake space reallocation that may affect exhibitors on account above all of the rejection of proposed allocations by other exhibitors and the subsequent submission of applications by other exhibitors. Exhibitors do not have a legal claim to admission unless such a claim exists by law. Exhibitors who have not fulfilled their financial obligations vis-à-vis Messe München GmbH, e. g. in respect of previous events, or have infringed the regulations governing the use of the Trade Fair Center Messe München (Munich exhibition grounds) or MOC – Event Center Messe München or the Terms of Participation, may be excluded from admission.
Messe München GmbH is entitled to withdraw from the contract or to terminate the contractual relationship without notice if admission was based on incorrect or incomplete statements by the exhibitor, or if, at a later date, the exhibitor no longer fulfills the conditions for admission.
Only such items as have been declared and admitted may be exhibited. Hired or leased items may not be exhibited. An exception is made in the case of objects which are not part of the given exhibitor's range of goods, but which are required for the exhibitor's display (e. g. for demonstration purposes). No products may be exhibited that were manufactured by way of exploitative child labor as defined under the provisions set out in ILO Convention 182.
Co-exhibitors may not be admitted, nor additional organizations represented, unless expressly specified in the notice of admission.
Messe München GmbH may differ from the type, size and location of the exhibition space requested by the exhibitor and, as far as permitted by law, exclude exhibits from admission or make admission subject to appropriate conditions. The exhibitor's reservations, conditions, and particular wishes (e. g. regarding location, exclusion of competitors, stand construction or design) will be taken into account only if expressly confirmed in the notice of admission.
Space will be allocated according to Messe München GmbH's requirements and the prevailing conditions, and in accordance with the classification system for the fair as applied by Messe München GmbH at its own discretion, and not according to the order in which applications are received.

A 3 Rental contract
The rental contract comes into force when Messe München GmbH has notified the exhibitor in writing that he is admitted. This generally occurs when layout planning work has been completed. The allocation of the other stands, in particular of neighboring stands, can change up until the time the fair opens. Messe München GmbH is also entitled to relocate or close entrances to and exits from the exhibition grounds and halls, and to make other structural alterations. Exhibitors cannot make claims against Messe München GmbH because of such changes. Messe München GmbH may also subsequently, i. e. after conclusion of the rental contract, change space allocations, and in particular change the location, type, dimensions and size of the exhibition area rented by the exhibitor, insofar as this is necessary for reasons of safety or public order, or because the fair is oversubscribed and further exhibitors must be admitted or because changes in the assignment of exhibition space ensure that the facilities and space required for the fair are used more efficiently. However, such subsequent changes may not exceed the scope which the exhibitor can reasonably be expected to accept. Should such subsequent changes result in a lower participation fee, the difference in amount is to be refunded to the exhibitor; there is no right to interest on the amount to be reimbursed. Further claims against Messe München GmbH are excluded.
If exhibitors cannot use their stand space or are prevented from making full use of same because they have infringed legal or official regulations or the General Terms of Participation A, Special Terms of Participation (B) or the Technical Guidelines, they are nevertheless obliged to pay the participation fee in full and to pay Messe München GmbH compensation for all damage caused by themselves, their legal representatives or their agents; exhibitors are not entitled to cancel or terminate the contract unless the law specifically entitles them to do so.
Without the prior consent of Messe München GmbH, which must be in writing, the exhibitor may not relocate, exchange or share his stand nor surrender it in part or in full to such third parties as are not co-exhibitors or additionally represented companies admitted for this stand by Messe München GmbH.

A 4 Co-exhibitors and additionally represented companies
Clause A4 applies if co-exhibitors or additionally represented companies are provided for in the Special Terms of Participation (B):
A co-exhibitor is one that presents its own goods or services, using its own staff on the stand of another exhibitor (the main tenant). This definition includes group companies and subsidiaries. Agents and representatives are not admitted as co-exhibitors.
In the case of an exhibitor that manufactures in its own right, an additionally represented company is any other company whose goods or services are offered by the exhibitor. If an exhibitor that is a distributor displays not only the products of one manufacturer but also the goods and services of other companies, then these count as additionally represented companies.
Admission of the exhibitor does not mean that a contract has been concluded between the co-exhibitors registered by it for participation or other companies it additionally represents and Messe München GmbH. The participation of co-exhibitors is only allowed if they have been admitted for participation by Messe München GmbH. The participation of companies as additionally represented companies is only allowed if their admission has been approved by Messe München GmbH. Co-exhibitors and additionally represented companies may only be admitted for participation by Messe München GmbH if they would have qualified for admission as exhibitors in their own right. The participation of co-exhibitors and the participation of companies as additionally represented companies is then subject to payment of the relevant charges if this is required by the Special Terms of Participation (B). The charge for co-exhibitors and additionally represented companies is payable by the given exhibitor; it can also be invoiced subsequently by Messe München GmbH after the fair is over.
The exhibitor is responsible for ensuring that its co-exhibitors and other companies it represents comply with the General Terms of Participation A, Special Terms of Participation (B), the Technical Guidelines as well as the instructions of the exhibition management. The exhibitor is liable for the debts and negligence of its co-exhibitors or additionally represented companies as if they were its own. The exhibitor cannot legally demand that Messe München GmbH accept service orders from a co-exhibitor or additionally represented company. The exhibitor has the option to order services from Messe München GmbH in his own name for the co-exhibitor or the additionally represented company. Messe München GmbH is entitled to make the co-exhibitor or additionally represented company aware of this option.

A 5 Cancellation of contract
If the location, type, dimensions or size of the exhibition area rented by the exhibitor are subsequently changed to the extent that the exhibitor can no longer be reasonably expected to accept the exhibition area, the exhibitor is entitled to withdraw from the rental contract within one week of receiving written notification by Messe München GmbH. Otherwise, apart from its statutory rights to withdraw from the contract, the exhibitor has no right to withdraw from this contract.
Should the exhibitor declare its withdrawal from the given event, Messe München GmbH is, irrespective of whether the exhibitor concerned has the right of cancellation, entitled to otherwise dispose of the rented space. Any exhibitor canceling its participation without being entitled to do so and, as such, defaulting on fulfillment of contract without good reason, is to pay Messe München GmbH the participation fee if the stand space is left empty during the event or even if Messe München GmbH is able to re-let the space concerned; in the latter case, however, Messe München GmbH is to offset the value of the expense saved and the advantages it has gained by re-letting or otherwise using the given stand space. In addition to re-letting the stand space to another exhibitor, other usage thereof may also and above all involve Messe München GmbH transferring its usage to a third party who would otherwise have been placed elsewhere to avoid giving the impression of a gap in the stand arrangement or re-designing the stand space to conceal the fact that is not occupied. To the extent that Messe München GmbH re-lets the stand space to another exhibitor, who would otherwise have not been placed elsewhere, the exhibitor must pay 25% of the agreed participation fee as flat-rate compensation for expenses incurred by Messe München GmbH because the exhibitor withdrew from the contract without being entitled to do so. Messe München GmbH's right to claim further damages remains unaffected. The exhibitor can demand that the flat-rate compensation be reduced if it proves that Messe München GmbH has incurred fewer expenses. To the extent that Messe München GmbH has not rented out the exhibition space to another exhibitor, who would otherwise not have been placed elsewhere, but used the space for other purposes, the exhibitor is to pay Messe München GmbH for expenses incurred resulting from this other utilization of the exhibition space.
The exhibitor has no entitlement to a change in the stand space already rented and above all not to a reduction in the size of the stand space concerned.
Messe München GmbH is entitled to withdraw from the contract if the exhibitor fails to meet its financial obligations arising from this contract, Messe München GmbH extends the deadline by 5 days and this deadline for payment is not met either.
Messe München GmbH is also entitled to withdraw from the contract if the exhibitor neglects its duty arising from this contract to respect Messe München GmbH's rights, objects of legal protection and interests and Messe München GmbH can no longer be reasonably expected to adhere to the contract.
In the aforementioned cases, Messe München GmbH is entitled not only to withdraw from the contract but also to demand from the exhibitor the agreed participation fee as flat-rate compensation. Messe München GmbH's right to claim further damages remains unaffected. The exhibitor can demand that the flat-rate compensation be reduced if it proves that Messe München GmbH has sustained less damage.

A 6 Force majeure, cancellation of the event
If Messe München GmbH is compelled, as a result of force majeure or other circumstances beyond its control (e. g. failure of the power supply), to vacate one or more exhibition areas temporarily or for longer periods, or to postpone or curtail the fair, the exhibitors do not thereby acquire the right to withdraw, cancel or reduce payment, nor do they have any other claims against Messe München GmbH, in particular claims for damages. The same applies if the exhibitor cannot participate in the event due to force majeure or some other reasons beyond Messe München GmbH's control. If the exhibitor is prevented from participating in the fair for a reason for which it is personally responsible, the provisions set out in section A 5 paragraph 2 apply.
If Messe München GmbH cancels the event because it cannot hold the event as a result of force majeure or other circumstances beyond its control, or because it has become unreasonable for Messe München GmbH to hold the event, Messe München GmbH is not liable for damages and disadvantages to exhibitors arising from the cancellation of the event.

A 7 Participation fees, lien, invoices

The participation fees are calculated in accordance with the rates specified in the Special Terms of Participation (B) (see "Participation fees"). Each square meter or part thereof will be included in full in the calculation, the floor area always being considered rectangular, without taking account of projections, supports, service connections and the like. In accordance with the Special Terms of Participation (B) (see "Advance payment for services," a lump-sum advance payment will be charged for such services (e. g. electricity, water and telephone connections, technical services, signage, supply of electricity, water, etc.) as the exhibitor can use on its stand, provided they have been ordered previously and in good time as specified in the Exhibitor Service Package, regardless of the existence or size of an order. The advance payment for services does not include stand construction and publishing services (catalog entries, Internet services, etc.). If the actual cost of the services exceeds the advance payment for services, the exhibitor will be charged the difference between the actual cost of the services and the advance payment in the final invoice, issued several weeks after the end of the event. If the advance payment for services exceeds the actual cost of the services, the exhibitor will be refunded the difference between the advance payment and the actual cost of the services several weeks after the end of the event. The exhibitor has no claim to interest on the advance payment for services.

The exhibitor will usually receive the invoice for the participation fee, with which the advance payment for services is also charged, together with notice of admission or shortly thereafter. The notice of admission and the invoice may be combined in one single form.

Prior payment of the participation fee, the advance payment for services and the fee for admission of co-exhibitors or additionally represented companies is a precondition for occupying the stand space, entries in the trade show media (print, online or mobile if applicable) and the issuance of exhibitor passes. Messe München GmbH is entitled to withhold exhibition services due, including the supply of electricity, water, compressed air etc., which an exhibitor has ordered from Messe München GmbH, until the exhibitor has fulfilled his financial and other obligations towards Messe München GmbH, also from previous events. If the exhibitor is not the invoice recipient, Messe München GmbH is entitled to withhold the exhibition services due for the event until the invoice recipient has fulfilled his financial and other obligations towards Messe München GmbH; Messe München GmbH may inform the exhibitor about its claims against the invoice recipient, provided that the exhibitor would be affected by the exercise of the right to withhold performance as set out above. Payment terms and conditions for all invoices issued by Messe München GmbH relating to the event are based on the Special Terms of Participation (B) (see "Terms and Conditions of Payment").

Messe München GmbH reserves the right to enforce its lessor's distraint entitlement, as permitted by law, in order to secure its claims arising from the rental. The exhibitor must inform Messe München GmbH at any time about the ownership of items that are exhibited or to be exhibited. If an exhibitor does not meet its financial obligations, Messe München GmbH can retain the exhibits and stand fittings and, at the exhibitor's expense, sell them at public auction or privately. The legal provisions on the realization of the pledge are—as far as permitted by law—waived. Messe München GmbH does not accept liability for damage to exhibits and stand fittings retained under this clause, unless Messe München GmbH is guilty of intent or gross negligence.

Due to value-added tax legislation requirements, Messe München GmbH can only issue or read-dress invoices to an invoice recipient other than the exhibitor, if the recipient is Messe München GmbH's contractual partner concerning the services to be charged. If the exhibitor wants to designate the invoice recipient as the contractual partner of Messe München GmbH instead of himself, he can request an appropriate form for this purpose at the e-mail address provided in the application and return it to Messe München GmbH duly completed and with a legally binding signature. Messe München GmbH is under no obligation to accept the different invoice recipient named by the exhibitor as its contractual partner. To the extent that Messe München GmbH has already rendered services to the exhibitor at the time of receipt of the request form, Messe München GmbH will have to charge these services to the exhibitor.

If Messe München GmbH issues an invoice with German VAT to an exhibitor with its registered head office based outside the Federal Republic of Germany and if Messe München GmbH could have issued this invoice without German VAT had the exhibitor provided Messe München GmbH with the necessary details in good time, Messe München GmbH is then entitled to demand payment of a charge of EUR 50 from the exhibitor if Messe München GmbH is at the exhibitor's request to replace the invoice issued with German VAT with one issued without German VAT.

Should the exhibitor wish to have an invoice re-issued because the name, legal form or address of the invoice recipient has changed, the exhibitor is bound to pay Messe München GmbH a fee of EUR 50 for each invoice amendment, unless the data included in the original invoice in respect of the name, legal form or address of the exhibitor was incorrect and Messe München GmbH was responsible for the incorrect data.

Messe München GmbH is entitled to issue invoices in electronic format to the exhibitor instead of paper invoices. Electronic invoices are sent to the exhibitor by e-mail in PDF-format. For this purpose, the exhibitor is to provide Messe München GmbH an electronic mail address, to which these electronic bills can be addressed (e-billing e-mail address). If available, this e-billing mail address should be a non-personalized e-mail address of the exhibitor's accounting department. There is no legal claim to the issuance of electronic invoices. Messe München GmbH is under no obligation to comply with all country-specific requirements for the issuing of electronic invoices. Messe München GmbH is also not obliged to post their invoices on the exhibitor's internet portal, to register on the exhibitor's supplier portals or similar, or to sign an exhibitor's own company forms. Upon request of the exhibitor, which is to be submitted in writing, Messe München GmbH will issue paper invoices to the exhibitor. Messe München GmbH is entitled to send reminders and other requests for payment to the exhibitor by e-mail.

The above provisions shall also apply mutatis mutandis to invoices issued by Messe München GmbH to an invoice recipient other than the exhibitor.

A 8 Warranty

Complaints about any defects with regard to the stand or exhibition area are to be made in writing to Messe München GmbH immediately upon the exhibitor occupying the exhibition area, but by the last day of the stand set-up period at the latest, so that Messe München GmbH can remedy such defects. Later complaints cannot be considered and cannot give rise to claims against Messe München GmbH.

A 9 Liability and insurance

Messe München GmbH is liable for personal injury (damage arising from injury to life, body or health) caused by neglect of duty for which Messe München GmbH, its legal representatives or agents are responsible, as well as for other damage caused by intentional or grossly negligent breach of duty by Messe München GmbH, its legal representatives or agents. Messe München GmbH is also liable for any damage caused by negligent breach of cardinal contractual duties by Messe München GmbH, its legal representatives or agents. Cardinal contractual duties are those duties the fulfillment of which enable the contract to be duly executed at all and in the compliance with which the other contracting party may generally trust. If cardinal contractual duties are breached, Messe München GmbH is liable only if the damage is typical damage and not consequential damage and then only up to 5 times the net participation fee, but no more than EUR 100,000 per claim. Messe München GmbH is under no circumstances liable for damage to or loss of goods brought to the trade fair by the exhibitor or stand fittings or furnishings. In this case, it is immaterial whether such damage or loss occurs before, during or after the fair. The same applies to vehicles left on the exhibition grounds by exhibitors, their employees or contractors appointed by them.

For its part, the exhibitor is liable for any culpable damage to persons or property caused by itself, its employees, contractors appointed by it or by its exhibits and exhibition facilities. Each exhibitor is obliged to take out such insurance offering adequate coverage with an insurance company licensed to operate in the European Union and to pay the premiums due (including insurance tax) in good time. Such insurance coverage can be applied for using the respective Exhibitor Service Order Forms made available online in the Exhibitor Shop or provided by e-mail on request.

A 10 Photography, filming, video recording, and sketching

Only persons authorized by Messe München GmbH and in possession of a valid pass issued by Messe München GmbH may film,photograph or make sketches or video recordings in the exhibition halls or in the exhibition area located outdoors. Furthermore, Messe München GmbH may authorize the exhibitor to take professional photographs or film footage of his own stand, or to commission a photographer for the task. The permit includes access to the trade fair center for the photo and/or film team outside official opening hours. During official opening hours, valid passes are additionally required in order to obtain access to the trade fair center.

For film/video and photo shoots which draw on technical facilities of Messe München GmbH that are not located on the exhibitor's stand, the presence of a Messe München GmbH representative is required. Any costs incurred as a result are payable by the exhibitor insofar as they are not paid for by the photographer. For photo and film work carried out during closing hours at night, an accompanying security guard must be appointed at the expense of the applicant and/or exhibitor concerned.

Under no circumstances may photographic or other images or recordings be made of other exhibitors' stands. In the event of infringement, Messe München GmbH may, to the extent permitted by law, demand that the recorded material be surrendered.

Messe München GmbH is entitled to have photographs, drawings, films and video recordings made of events at the fair, of stands and exhibits, and to use them for advertising or general press publications.

A 11 Advertising

Carrying out advertising activities outside the confines of the given stand is prohibited at the exhibition center unless the exhibitor has applied for a fee-based permit from Messe München GmbH and Messe München GmbH has granted this permission. The respective fee is set out in the order documents for advertising space. Messe München GmbH is entitled to prohibit such advertising activities outside the confines of the stand at the exhibition grounds as have not been approved, with particular regard to persons carrying advertising in a prohibited manner, and to expel such persons from the exhibition grounds, and to confiscate and/or remove and/or destroy such advertising materials as are prohibited. Messe München GmbH is further entitled to demand from the exhibitor carrying out advertising activities outside the stand without the permission of Messe München GmbH, or having them carried out by a third party, a flat-rate compensation amounting to twice the amount of the fee that Messe München GmbH would have asked for granting approval. Messe München GmbH's right to claim further damages remains unaffected. The exhibitor can demand that the flat-rate compensation be reduced if it proves that Messe München GmbH has incurred fewer expenses.

A 12 Catering, deliveries to stands

Any catering services provided on the stand are the responsibility of the given exhibitor. Any permit in accordance with section 12 of the German Restaurant Licensing Act (Gaststättengesetz) that may be required for the provision of food and beverages on the stand must be applied for with the relevant city authorities at Kreisverwaltungsreferat München, Ruppertstr. 19, 80466 München, Germany. All relevant statutory regulations, particularly those in respect of the protection of non-smokers, require compliance. Exhibitors also have the option of appointing Messe München GmbH contractors with catering operations at the exhibition center to provide catering services on the given stand.

The supply of deliveries to exhibition stands particularly from sources located outside the exhibition-center is only possible to a limited extent. Messe München GmbH is entitled to restrict deliveries to stands to specific times only.

A 13 Combating brand and product piracy

Exhibitors are obliged to respect the property rights to which third parties are entitled. In cases where it is proved to exhibitors in a due manner that their exhibiting or offering of products or services and/or their promotional presentation or some other activity infringes the property rights to which a third party is entitled, the exhibitor undertakes in advance to remove the items concerned from the stand. If an exhibitor has been prohibited from exhibiting or offering products or services and/or promotionally presenting same by way of a decision handed down by a German court (verdict, order), and the given exhibitor refuses to comply with the court decision to refrain from exhibiting or offering products or services and/or promotionally presenting same on its exhibition stand, Messe München GmbH is entitled to exclude the given exhibitor from the event concerned and/or future events providing the court decision has not been superseded by a decision passed subsequently by way of appeal proceedings. In such cases, no refund of the participation fee (in part or in full) is made. Messe München GmbH is not obliged to check the correctness of the court decision. Exclusion of the exhibitor affected by the court decision cannot be legally asserted. If the court decision, by way of which exclusion of the exhibitor has occurred, is superseded by a court decision passed subsequently by way of appeal proceedings, the exhibitor, who had been correctly excluded on the basis of the previous court decision, is not entitled to claim compensation from Messe München GmbH.

A 14 Exhibitor passes
For the time during which the fair concerned is held, the exhibitor receives a number of free exhibitor passes as specified in the Special Terms of Participation (B). Any additional exhibitor passes requested are subject to a charge. All exhibitor passes are numbered and are not transferable. Exhibitor passes may not be given to unauthorized third parties, e. g. to persons or companies wishing to offer goods for sale or to render services at the exhibition center without corresponding authorization from Messe München GmbH. Exhibitor passes are issued only after payment of the participation fee, the advance service charge and the cost of admission for any co-exhibitors.

A 15 Set-up, staffing and dismantling of stand
The dates for stand set-up and dismantling as specified in the Special Terms of Participation (B) must be strictly observed. Stands not occupied by the last day of the set-up period may be disposed of as Messe München GmbH sees fit.
Exhibitors admitted to the trade fair undertake to participate in the event. During the entire duration of the trade fair and the prescribed opening hours, all stands must be equipped with exhibitors' own registered and approved range of products and be staffed with their own qualified personnel. Particular attention should be paid to ensuring that the stand is already fully staffed when the exhibition opens. The withdrawal of staff, the removal of exhibition goods and the dismantling of stands before the end of the trade fair is not permitted. In the event of a breach of these regulations, Messe München GmbH is entitled to demand payment of a contractual penalty of EUR 1,000. Messe München GmbH's right to claim further damages remains unaffected. The exhibitor can demand that the flat-rate compensation be reduced if it proves that Messe München GmbH has incurred fewer expenses.
Messe München GmbH is entitled to exclude from future fairs any exhibitor whose stand is staffed by insufficiently qualified personnel during the fair's opening hours, who exhibits no goods, an incomplete range of goods or goods not admitted to the trade fair, who vacates or clears the stand before the end of the fair, or who otherwise infringes the Terms of Participation, without prejudice to Messe München GmbH's right to cancel the contract in accordance with Section "A 5 Cancellation of contract", and to claim for all costs thereby incurred.

A 16 Verbal agreements
All verbal agreements, individual permits and special regulations are valid only with Messe München GmbH's confirmation in writing.

A 17 House and usage regulations
Exhibitors must strictly observe the regulations governing the use of the exhibition center and its grounds (New Munich Trade Fair Center). Exhibitors are not permitted to spend the night in the halls or on the grounds. Exhibitors must treat the other participants at the event with respect, may not act contrary to public moral policy and may not misuse their participation at the event for ideological, political or other such purposes as have nothing to do with the event.
Messe München GmbH personnel members are entitled to access the stand of a given exhibitor by order of Messe München GmbH at any time.

A 18 Period of limitation, exclusion period
All the exhibitor's claims against Messe München GmbH arising from the stand rental and from all legal relationships in connection therewith lapse after a period of six months. This period of limitation starts at the end of the month in which the closing date of the fair falls.
Notwithstanding the regulations set out in section A 8, complaints in respect of invoices must be asserted in writing within an exclusion period of 14 days following receipt of the given invoice.

A 19 Place of performance, applicable law
If the exhibitor is a trader, a legal person under public law or a special fund under public law, Munich is the agreed place of performance, for all financial obligations too. German law applies exclusively.

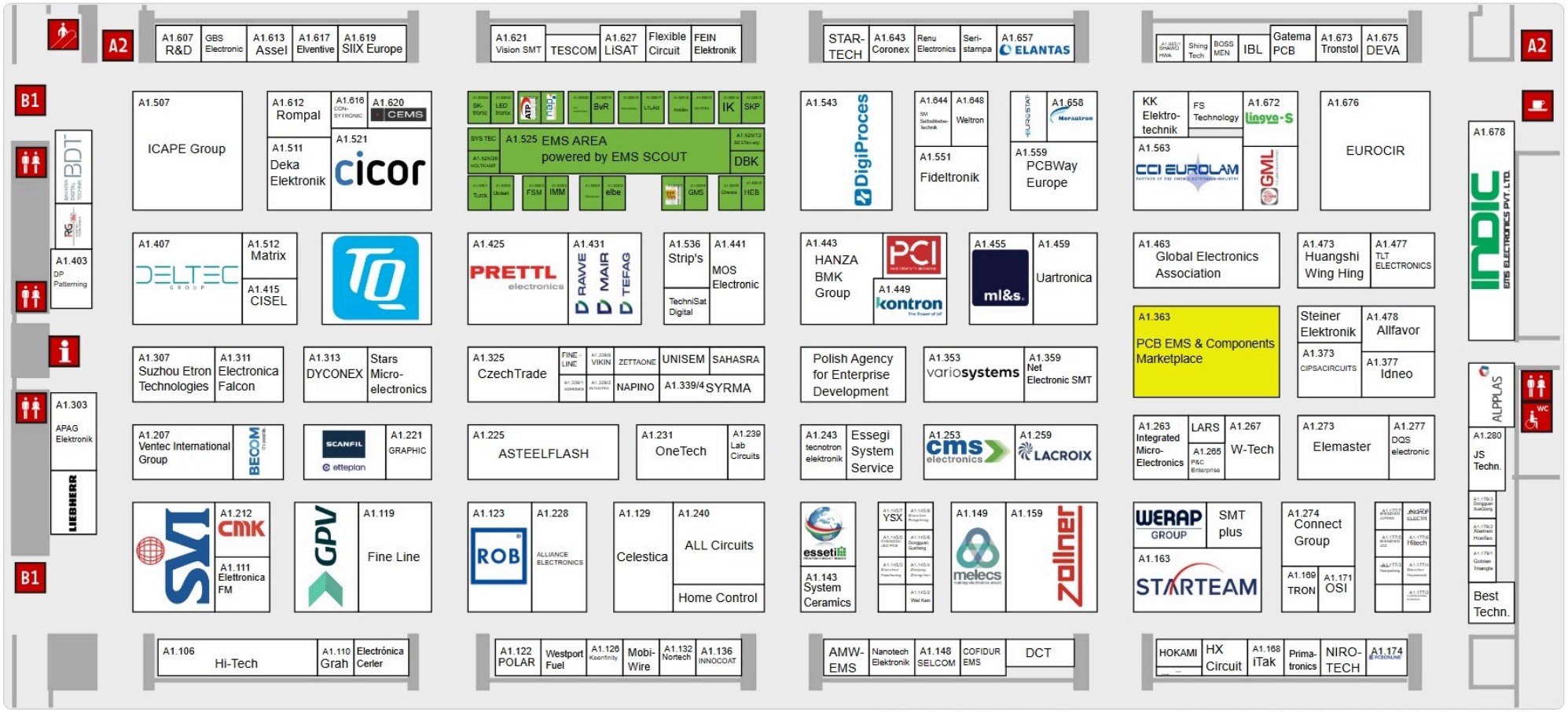
A 20 Jurisdiction
If the exhibitor is a trader, a legal person under public law or a special fund under public law or has no general place of jurisdiction in the Federal Republic of Germany, Munich is the agreed place of jurisdiction. Messe München GmbH is also entitled, if it so wishes, to assert its claims against the exhibitor at the court in the place of jurisdiction in which the exhibitor's registered head office or branch office is located.

A 21 Data protection
Personal data which is collected on or transmitted by the exhibitor may be used for the fulfillment of the business purposes of Messe München GmbH within the framework of the statutory data protection provisions.
Messe München GmbH and its affiliated companies, as well as its foreign representatives, are moreover entitled to use these personal data in order to inform exhibitors on a regular basis about the services provided by Messe München GmbH and its affiliated companies and foreign representatives by letter, e-mail, phone or fax. An overview of affiliated companies and foreign representatives, some of which reside outside the European Union (EU) and the European Economic Area (EEA), can be retrieved from our website www.messe-muenchen.de.
The exhibitor shall establish the preconditions required under data protection law to enable the above uses by means of appropriate measures (e.g. obtaining consent of his employees).
The exhibitor is liable to Messe München GmbH for damages and expenses resulting from the infringement of this obligation and shall hold Messe München GmbH harmless from any third party claims upon first demand.

A 22 Severability clause
Should the provisions set out in the Terms of Participation or Technical Guidelines be invalid or incomplete, the validity of the other provisions and that of the contract remains unaffected. In such cases, the contracting parties undertake to replace the invalid provision and/or fill the gap with a provision with which the contracting parties are most likely to achieve the economic purpose they pursue.

A 23 Value-added tax
The charges set out in the General Terms of Participation A, the Special Terms of Participation (B) and Technical Guidelines are net amounts. Insofar as they are subject to German value-added tax in accordance with sales tax legislation, the fees concerned are charged plus German value-added tax at the rate valid at the given time.

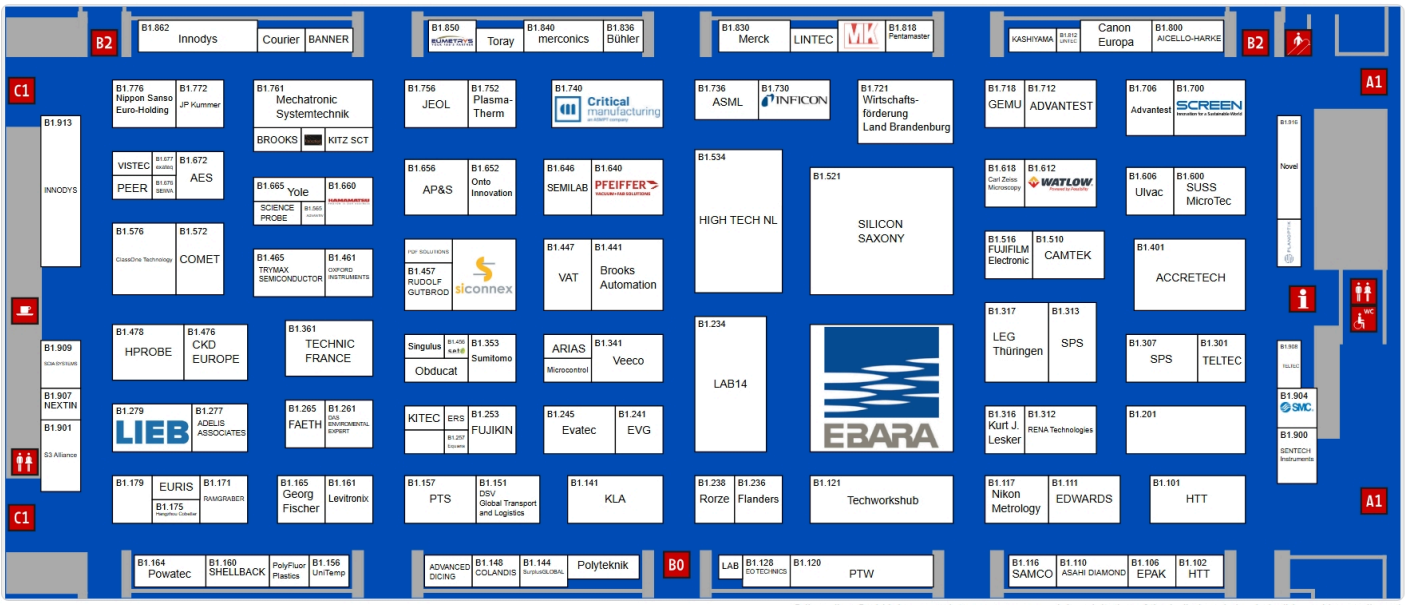
A 24 Terminology
The term "exhibition grounds" designates either the Messe München Trade Fair Center (Munich exhibition grounds) or the MOC – Event Center Messe München. The preceding provisions shall refer to that of the two venues at which the event is held.
The term "trade fair" refers to any event that is either a trade fair or an exhibition.



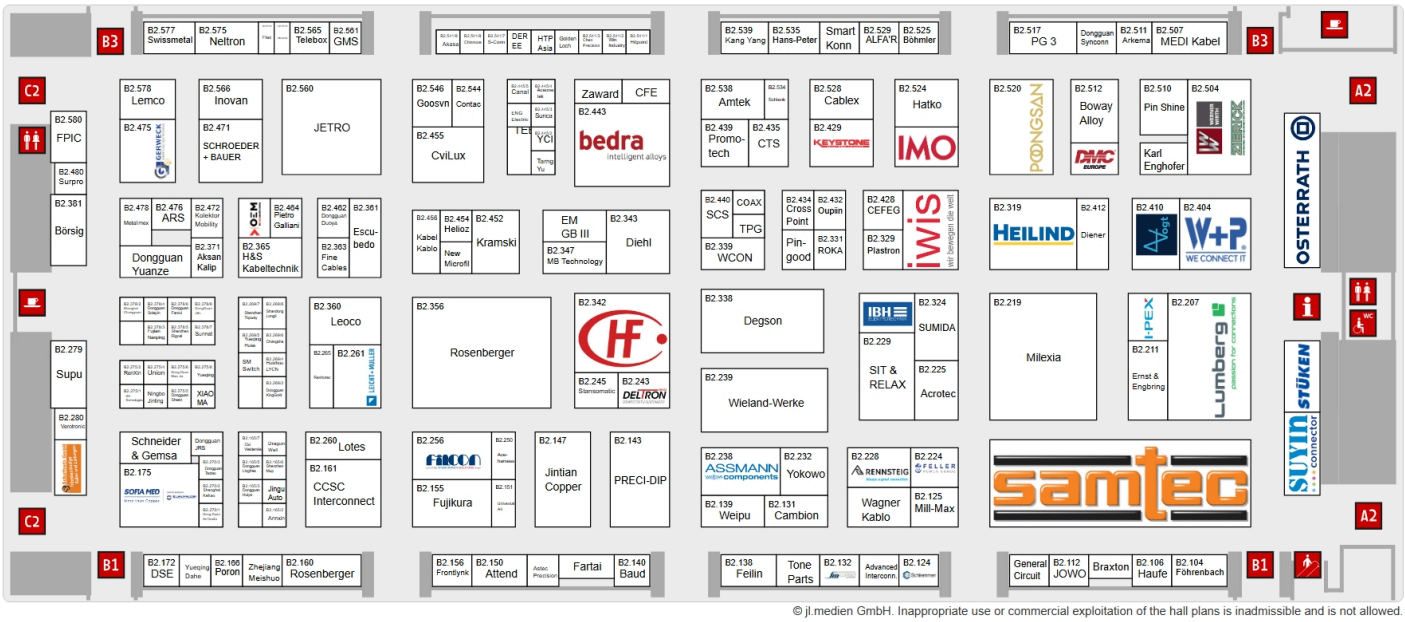
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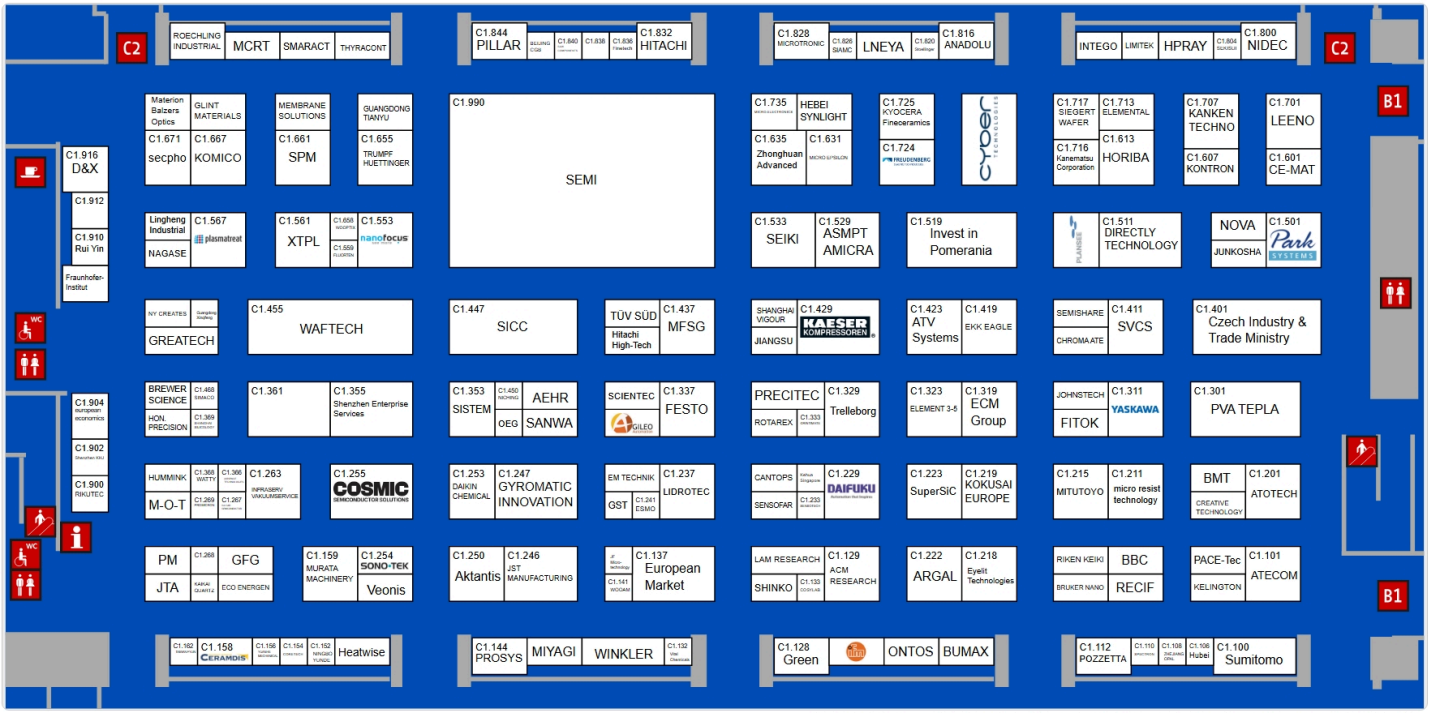
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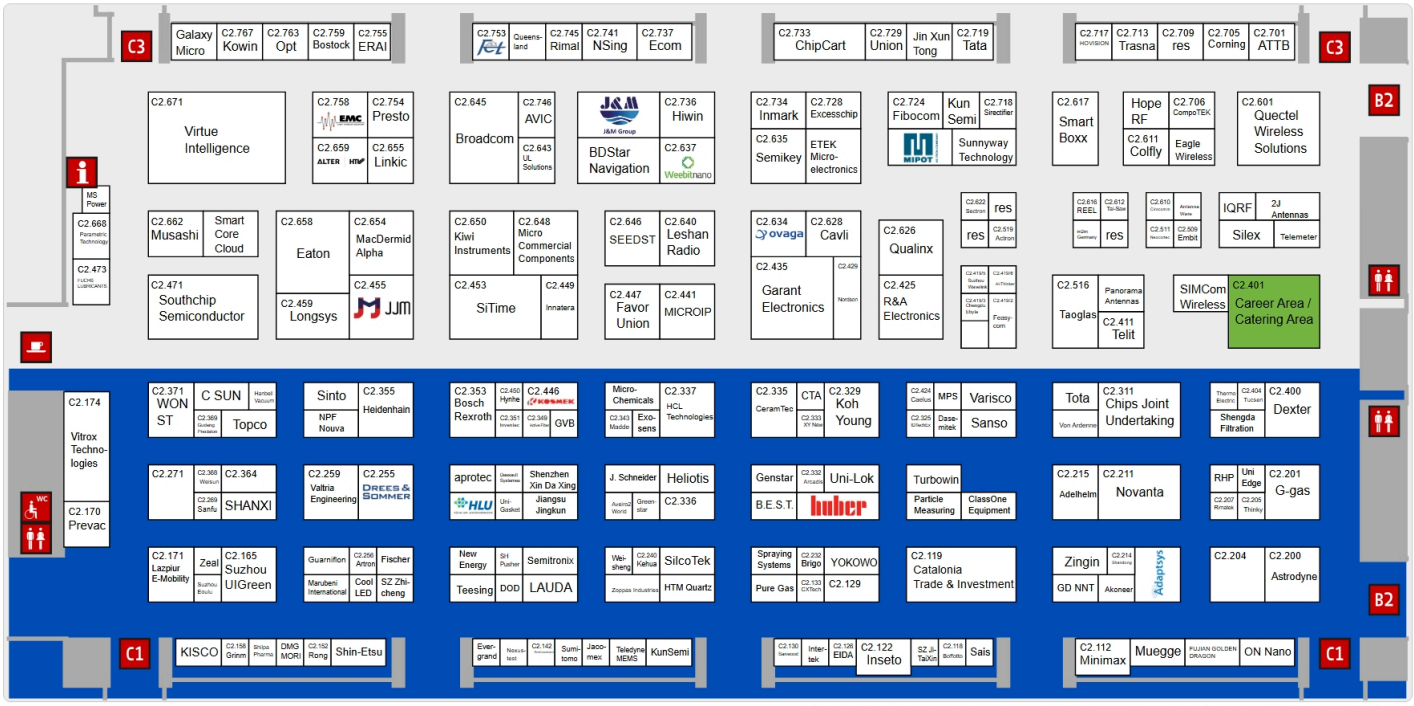
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Floors—Permissible Loads—Gates

General

The entrance building (foyer) of the ICM – International Congress Center Messe München and Hall B0 may not be accessed by motor vehicles.
The use of forklift trucks inside the ICM is only possible on the first floor. Due to the nature of the floors, a special vehicle is required. The designated maximum point loading of floors does not apply to utility ducts and floor tanks.
Under no circumstances may the specified load limit be exceeded for the passenger and freight elevators, and no freight may be carried in the passenger elevators, via the escalators or through entrance portals.

Only lifting and transport equipment with clean and abrasion-resistant rubber treads may be used inside the ICM. Total weight of the lifting and transport equipment must be dimensioned in such a way as to prevent damage to the floors, especially the parquet flooring. Messe München GmbH must be compensated for any damage caused by non-compliance with these requirements—the cost of repair is to be borne by the exhibitor or renter.

Halls	Foyer Ground Floor (FGF)	Foyer Second Floor (FSF)	B0
Length	approx. 120 m	approx. 133 m	approx. 65 m
Width	approx. 52 m	approx. 11 – 60 m	approx. 56 m
Total exhibition area	approx. 4.850 m²	approx. 2,850 m²	approx. 3,500 m²
Net exhibition space	approx. 1,678 – 2,952 m², depending on visitor nos.	approx. 1,379 – 1,518 m²	approx. 2,488 m²
Clear height along hall perimeter	approx. 2.9 m (next to room 01) approx. 4.5 m (under SF)	approx. 2.9 m (next to room 01) approx. 3.8 m (gallery)	approx. 4.1 m
Clear height under mezzanine floor (MF)	approx. 2.3 m	–	–
Clear height in central hall area	approx. 10.0 m (under main beam)	approx. 4.1 m (under main beam)	approx. 4.5 m
Maximum structure height	3.0 m – up to 4.0 m, if approved – under MF: max. 2.0 m *Observe built-in components (monitors) and ICM signs on ceilings. Other structure heights in the hall center, under staircases and in front of and under large-screen displays apply.*	3.0 m – at the hall entrances: max. 2.5 m *Observe built-in components (monitors) and ICM signs on ceilings.*	3.0 m – up to 4.0 m, if approved *Observe built-in components (monitors) and ICM signs on ceilings.*
Hall flooring	granite, gray	maple parquet	oak bar parquet
Wall covering / material, color	Stucco Lustro, light gray	Stucco Lustro, light gray	maplewood panels
Foyer partition wall	beechwood panels, height: 4.3 m		
Pillars: (Diameter) and [Number]	(0.5 m) in exhibition area [30]	(0.5 m) in exhibition area [14]	(1.0 m) in hall perimeter area [6] (1.2 m) in hall center area [4]
Permissible distributed load	1 t/m² (10 kN/m²)	0.5 t/m² (5 kN/m²)	2 t/m² (20 kN/m²)
Permissible point load (support area 0.3 x 0.3 m, spacing approx. 1.5 m) does not apply to utility duct cover	1 t/m² (10 kN/m²) (not applicable for floor tanks)	0.5 t/m² (5 kN/m²) (not applicable for floor tanks)	2 t/m² (20 kN/m²) (not applicable for floor tanks)
Permissible ground pressure (heavy-duty vehicles) under wheel and individual loads	approval required	approval required	approval required
Permissible distributed load for suspensions (related to stand space rented)	approval required (not available in all areas)	–	approval required (not available in all areas)
Entrance gates: (Size) and [Number]	(3.0 m x 4.2 m) [1] – via loading yard foyer north (2.0 m x 2.1 m) [1] – via foyer south (2.5 m x 2.9 m) [3] – via hall B0		(12.5 m x 4.0 m) [1] – via loading yard hall B0
Load lift: location (Size WxHxD) [Number] (Load capacity)	–	(3.05 m x 2.45 m x 5.85 m) [2] (4.0 t) – through room 14 via hall loading yard(*) (1.15 m x 2.05 m x 2.30 m) [1] (1.6 t) – by room 01 via laoding yard foyer north (1.65 m x 2.10 m x 3.20 m) [2] (2.0 t) – by room 13 via laoding yard hall (*)	–

(*) A load lift operator / access control is required when using these elevators.

Halls	Foyer Ground Floor (FGF)	Foyer Second Floor (FSF)	B0
Artificial lighting	200 lux/m²	200 lux/m²	300 lux/m²
Daylight	with sun shading	with sun shading	–
Room climate	partially air-conditioned	partially air-conditioned	partially air-conditioned
Fire protection facilities	sprinkler system and smoke detector	sprinkler system and smoke detector	sprinkler system and smoke detector
Utility supplies via	floor tanks and staircases	floor tanks and and main carrier (ceiling)	utility ducts
Utility supplies	spacing 9 m x 6 m	spacing 12 m x 8 m	transverse across hall, center distance 4.85 m
Width of floor tanks / utility ducts	0.48 m x 0.48 m	0.30 m x 0.30 m	0.35 m
Width of utility duct cover			0.43 m
Connections: – Water supply – Wastewater / Sewage – Sprinkler system – Compressed air	 – not available – not available – not available – not available	 – not available – not available – not available – not available	 DN 25/min. 3.5 bar DN 100 DN 50 DN 50/min. 10 bar
Electricity supply	200 W/m² to 40 kW/CEE 63 A (on request)	200 W/m² to 20 kW/CEE 32 A (on request)	200 W/m² to 85 kW/CEE 125 A
Telecommunications – User-neutral, wireline connections (phone, fax, analog, LAN)	approx. 75	approx. 30	approx. 150
Fiber-optic connections SM duplex (single-mode or mono-mode) MM duplex (multi-mode or gradient)	 36 36	 19 19	 approx. 75 approx. 75

Electrical installation work on exhibition stands is generally to be carried out in compliance with the latest EN, DIN and VDE regulations and recognised technical practice. All work performed must be in accordance with the relevant safety requirements and, above all, with the provisions set out in DIN VDE 0100 parts 410, 420, 520, 600 and 711, 712 and 722, DIN EN IEC 61439, the VdS guidelines and the accident prevention regulations DGUV A1, A3, and V17. Operating resources must be tested by a recognized European certification office (recognized testing bodies include VDE, OVE, etc.). A person responsible for the installation must be named in writing by the ordering party of the power connection for each exhibition stand. If no one has been appointed, the managing director of the exhibitor will be the person responsible in accordance with the Technical Regulations for Operational Safety (TRBS).

The following points require particular attention in this context:
Electrical installation work may only be carried out by qualified electricians in accordance with the provisions set out under VDE 0100-200 and / or VDE 0105-100. The electricians concerned must be equipped with appropriate tools and work aids. The electrical installation system may only operate in a defect-free state and subject to testing in accordance with VDE 0100-600 having been conducted and documented. The measures required for operational safety purposes must have therefore been taken prior to activation of the system. Work may only be carried out on equipment that has been disconnected from the power supply.
Anyone carrying out electrical installation work is individually responsible (i.e. personally liable) for assuring compliance with relevant electrical installation requirements and generally recognized rules of electrical engineering.

Power supply / Main distributor panel

The stand must be equipped with a single switch (master switch) – residual current protective devices do not count as master switches – via which the complete electrical installation can be deactivated (exception refrigerators, electronic storage devices).
The master switch and the main distributor panel on the stand must be located in such a way that they are accessible at all times. Distribution panels must comply with DIN EN IEC 61439 and be provided with a CE marking with the normative minimum information. Any electrical faults must be rectified properly by persons qualified to do so without delay. The power supply is provided in the form of a TN-S system (3 phases, one zero conductor, one earth conductor).
AC voltage: 230 V (± 10%) / 50 Hz
Three-phase voltage: 400 V (± 10%) / 50 Hz

Protective measures

As an additional safety precaution, all circuits protected via fuses or miniature circuit breakers must also be fitted with a residual current device (RCD).
Maximum differential current of the RCD 30 mA ($I\Delta$ = 0.03 A).
Frequency-controlled machinery (e.g. appropriate machines, robots, motors) is to be equipped with RCDs type B (all current-sensitive). Kindly consult a relevant Messe München GmbH-approved contractor in this respect. Connecting different types of RCD in series is not admissible.

Important to note: The permanently installed supply points (power sockets) in the exhibition halls are **not** operated via a residual current circuit breaker (RCD). Connection via via these sockets is not permitted. There are, however, special supply points with RCDs fitted upstream of them; please ask the hall inspector or the Technical Exhibition Services Division where they are located.

All appliances, lamps and other equipment must be properly earthed. The protective conductor (grounding / equipotential bonding) must be connected to all devices, lights and other equipment. Protective conductors (PE = yellow / green) must be carried and connected in all lines. Exception: The equipment is “protectively insulated” (protection class 2) or is operated on “protective extra-low voltage” (voltage range 1, SELV). Stand structures made of metal, conductively interconnected metal parts and large metal parts to which electrical cables or equipment are fitted must be connected to the protective equipotential bonding (properly grounded). If electrical distributor panels from Messe München GmbH are used, the earthing work may only be carried out by electrical contractors approved by Messe München GmbH.
Cross-beams with lighting installations must be fitted with an additional protective equipotential bonding device (copper, min. 10 mm²) by the company installing the equipment. The potential equalization device concerned must connect up with the master equipotential bonding facility in the utility duct (this also applies to conductive stand components where applicable). The transfer point on the hall floor must be ordered via form 3.1 / online in the Exhibitor Shop. The potential equalization connection between the transfer point and the cross-beam with the lighting installation can be fitted by exhibitors themselves or ordered via the service company responsible for suspension units.

Cabling

All cabling must be installed and secured properly, according to the generally recognized rules of electrical engineering. The external insulation of the cable (sheathing) must be inserted into the given appliances, lamps, plug devices, etc. All cabling must be effectively pull relieved.
The cable and wire used must be approved for usage in conjunction with the given type of installation and comply with the required sizes and specifications (DIN 57298 / VDE 298). The minimum sectional area should be 1.5 mm².
If cables are not connected via approved plugs, these must be connected via clamp connections in hermetically sealed junction boxes. Clamp connections installed without enclosures are prohibited.
If the cable runs where it may be trodden on, it must be provided with mechanical protection of some form and / or only such cable may be used as is explicitly approved for areas subject to high mechanical stress (minimum H05RN-F). The usage of flat cabling is not permitted (with the exception of flat cabling certified by a recognized European certification office)! Tripping hazards caused by wires and cables are to be avoided.
The “cascading” of extension cables and cables with multiple sockets is not permitted.

Please note: As of 100 kW, the transfer point consists of open cable ends. Should a service partner connect these cable ends at the request of the exhibitor, there is no liability on his part and no obligation to check the exhibitor’s own distribution!
The exhibitor / stand builder is solely responsible for the proper laying of the power supply line (cable) on his stand beyond the cable exit point from the utility duct!

Lamps in general

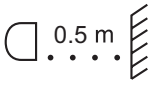
Lamps must be secured in such a way as to prevent them from falling down. All lamps must be secured via two mutually independent mountings (please note that support cables or chains count as secondary mountings) that are able to carry a load five times as heavy as their own weight. These are absolutely essential for installation heights of **2.50 m** and more (see also conductor rails / lighting bars) or weights of **2 kg** upwards. The usage of cable and straps made of either natural or synthetic fibers (e.g. cable ties) for this purpose is prohibited. Support cables must be made of a non-flammable material. This also applies to lighting bar systems!

All lamps are to be equipped with some form of mechanical protection e.g. protective basket or safety screen or must have a retaining device that prevents the lamps or parts thereof from falling out.

The installation of lamps on flammable materials, e.g. wood, is only admissible if:
a) the manufacturer’s specifications do not prohibit this explicitly,
b) the lamps are located at a distance of at least 35 mm from the mounting surface or
c) the lamps are mounted on to a non-flammable, temperature-insulating surface with a minimum thickness of 10 mm.

This applies in equal measure for sockets or other equipment that is / are fitted to flammable materials. The same requirements also apply to lamps installed in flooring.

Sufficient distance should be left between the lamp and any flammable materials in accordance with the given manufacturer’s specifications (relevant markings generally on the lamp itself). The minimum distance is 0.5 m!

e.g. 

minimum distance to the area to be lit
(0.5 m in example shown)

If conductor rails / lighting bars are used, it is vital that the relevant insulating end pieces are inserted into the conductor rail to ensure that the current-carrying conductors cannot be touched. The minimum installation height of lighting bars is 2.50 m. Installation below this height is only possible if the bar is fully covered. Complete protection against touching must be guaranteed! The conductor rail is to be fastened to the given surface in a mechanically effective manner using non-flammable connections (e.g. screws, metal straps, etc.). Plastic cable ties may be used only as additional mounting aids.

LED lighting

The operation of risk group 2 and 3 high-power or high-intensity LED installations and / or spots must be registered with Messe München GmbH's Technical Exhibitor Service! Suitable fire-extinguishing agents must be kept ready for use in the immediate vicinty of all high-power or high-intensity LED installations!

Low-voltage lighting

In the case of halogen lamps, bulbs must be prevented from falling out by means of suitable retaining devices (e.g. clamps, claws or springs). The plug-in connection with the base alone does not provide sufficient safety as mounting bracket!
All cabling must be insulated up to the lamps (varnish / paint is not acceptable as insulation). This also applies to structural parts that are used as live conductors.

Transformers:
Only such safety transformers as are approved for the specific area of application may be used. When installing such lighting, particular attention must be given to ensuring unrestricted heat dissipation (distances to be observed in accordance with markings printed on product and / or manufacturer's specifications). Transformers require both primary and secondary fusing. Any transformers not equipped with secondary fusing must have it retrofitted. Maximum fuse size is 25 A depending on the size of the transformer.
The fuse must be able to mechanically counter the anticipated short circuit current. Ideally, electrical overload protectors (response tolerance in case of failure ± 60 W) should be used.
Electronic transformers may be operated without secondary fusing only if they have been tested by an approved European certification body.

Caution: electronic transformer cabling may not exceed 2 m in length!

Neon lighting systems / signs

Systems with electrical discharge lamps: systems with any form of fluorescent signs or lamps used as illumination units on a stand or as exhibits with a rated power supply in excess of AC 230 / 400V must comply with the following requirements: the illuminated sign or lamp must be out of arm's reach (minimum height 2.5 m) or adequately protected to reduce the risk of injury (break-proof, transparent cover).

Photovoltaic systems / Electric power generation plants as exhibits

When presenting photovoltaic systems or charging and discharging equipment for electric vehicles as exhibits or other electrical self-generating systems, these must be fitted with an isolating device ('fireman's switch') in a clearly visible position that is accessible at all times for deactivating the system or plant in the event of danger (with the exception of such systems or plants as do not generate open-circuit voltage in excess of 120 V DC). DIN VDE 0100 T 712, DIN VDE 0126 and VDE-AR-4105 requirements are to be observed and a test report is to be drawn up and presented on request. The given stand is to be registered with the Technical Exhibitor Service and identified with a sign marked "PV System".
The installation and operation of battery systems of any size (DC or AC) is generally subject to registration and approval. Possible mains parallel operation for demonstration purposes must be agreed with the Technical Exhibitor Service. Charging electric road vehicles in the halls and loading yards is generally not permitted.
Charging and discharging (also bidirectional) of electric road vehicles as an exhibit requires prior coordination and approval with / by the Technical Exhibitor Service.
Alternative energy sources such as batteries, off-grid solar power generation systems and the like are not permitted.

Use of electrical equipment

All electrical equipment used at the exhibition center of Messe München GmbH and on its grounds must be in a proper, safe and tested state and handled in the designated manner. This includes fixed-site equipment such as permanently installed steam cookers, permanently installed hot-air ovens, exhibition machines and installations, etc. (see definition) and mobile equipment such as electric drills, hand-held circular saws, coffee machines, etc. (see definition).
All equipment (including private devices) brought to the exhibition center must have an inspection sticker affixed to them, showing the month and year of the latest and next inspection. At the request of Messe München GmbH, the inspection report of the last inspection conducted is to be presented setting out details of the basis of the inspection, the inspection procedure and the nature and scope of the inspection. The inspections must have been conducted by a person authorized to do so in accordance with the Operating Safety Directive (BetrSichV) in conjunction with the Technical Rules for Operating Safety 1203 (TRBS 1203). The interval between the inspections to be carried out should be determined via a risk assessment process. Equipment is to be secured after the workplace has been vacated such that it poses no risk to persons or property.
Manipulation of protective and safety equipment is prohibited for all work equipment used, see in particular DGUV Regulation 1 (BGV A1) paragraphs 15 and 16 and StGB para. 145.

Definition:
Mobile electrical equipment is such equipment as can be moved during operation or easily taken from one place to another while it is connected to the power supply circuit (see also section 826-16-04 DIN VDE 0100-200).
Fixed-site electrical equipment is such as is permanently installed or as has no carrying fixtures and is so large that it cannot be moved easily. This also includes such electrical equipment as is permanently installed for a temporary period and is operated via mobile connecting cables (see also section 826-16-06 DIN VDE 0100-200).

Please note

Any instructions given by electrical installation experts appointed by Messe München GmbH must be followed. In the event that the aforementioned requirements and / or instructions are not complied with, the exhibition stand concerned will be denied access to the power supply for safety reasons.

Gastronomy

All electrical work equipment used on the Messe München GmbH exhibition grounds must be in a proper, safe and tested condition and handled as intended. This applies to stationary work equipment, such as permanently connected steam cookers, permanently connected hot-air ovens and mobile work equipment, such as coffee machines, heating appliances, plug-in dishwashers and other plug-in large appliances, etc. (see definition). All work equipment (including private appliances) must be provided with an inspection sticker stating the month and year of the last and forthcoming inspection. At Messe München GmbH's request, the inspection report for the last inspection carried out must be submitted, stating the basis for the inspection, the inspection procedure including the type and scope of inspection. All inspections must have been carried out by a qualified person in accordance with the German Ordinance on Industrial Safety and Health (BetrSichV), in conjunction with the Technical Rules for Industrial Safety 1203 (TRBS 1203). Inspection intervals required are to be determined by a risk assessment. When leaving the workplace, work equipment must be secured in such a way that it poses no danger to persons or property. Manipulation of protective and safety equipment is prohibited for all work equipment used.
Work equipment should be visually inspected daily before starting work. Appliances identified as defective must be shut down immediately.
The "cascading" of extension cables and cables with multiple sockets is not permitted.

Notice

Suspension Units Attached to Hall Ceilings

Suspension units may only be attached to the roof-supporting framework and altered by the accredited Messe München GmbH service firms (e.g. opening a bridle). Orders for suspensions must be placed online via the Exhibitor Shop / in writing to the Technical Exhibition Services Division (TAS) of Messe München GmbH, by means of form 4.1.
The construction to be suspended may be situated only within the limits of the stand. Any intended suspension point on the roof construction of the halls can be loaded to a maximum of 100 kg **perpendicularly**. For events from October 1 up to and including May 15, the maximum distributed load is 5 kg/m². In the period from May 16 to September 30, a load of up to 20 kg/m² may be applied if the load is distributed evenly and close to the girder. In halls C5 / C6, the maximum distributed load is 20 kg/m² year-round. If the admissible distributed load is exceeded or the load distribution uneven, static inspections may be necessary, the costs of which are to be borne by the customer / exhibitor. For each suspension point, the load must be individually specified and supporting documentation provided on request. Suspension units for heavier loads only on request (the planning costs will be charged to the exhibitor). At the end of each fastening point (transfer point) is a cable holder with a Reutlinger type ring eye.

For reasons of safety, the following types of suspension are not permissible:
- Suspension of stand components
- Securing of stand components or exhibits (stand components or exhibits must stand securely on their own)
- Suspended constructions connected rigidly or by force of gravity with the hall floor.

The use of lifting devices (e.g. chain hoists, motor hoists) absolutely must be discussed and agreed with the respective contracting firm of Messe München GmbH.

With regard to the attachment of objects to be suspended, the relevant safety provisions are to be observed. These also and especially include the provisions of the German Statutory Accident Insurance = DGUV Regulation 1 (Principles of Prevention), DGUV Regulation 17 (formerly BGV C1), DGUV Regulation 54 (formerly BGV D8), the DGUV-I 215-313 (formerly BGI 810-3) and, if applicable, the VStättV directive governing places of assembly (see also provisions set out under IGVW SQ P1 relevant to truss systems).

The following details and enumerations serve as an overview and do not claim to be complete.

Spotlights, loudspeakers, effects devices etc. are always to be provided with a second independent safety facility (safety cable)! Compliance with the provisions set out under DGUV-I 215-313 is required with regards to the dimensioning of the safety cables. The safety attachment is to be executed in such a way that the falling distance does not exceed 20 cm.

Lighting truss systems must be fitted by the system installer with additional protective potential equalization (copper, min. 10 mm²) as per VDE 0100 part 711. Use form 3.1 to order the power supply transfer point at ground level. The equipotential bonding lead between this transfer point and the lighting truss system may be carried out by the exhibitor's own electricians or be ordered for execution by the accredited electrical contractor.

Permissible means of attachment

Nominal load at 0.5 times the carrying capacity value indicated by the manufacturer and not exceeding one tenth of the minimum breaking force. Cables and straps may be loaded to a maximum of one twelfth of the minimum breaking force.

Ensure that edges are protected! The edge radius must be at least as large as the diameter of the means of attachment (cable, span set etc.). Means of attachment made of synthetic fibers are not suitable for use close to spotlights.
- Wire cable in accordance with DIN EN 12385, generally round strand cable, standard 6 x 19 FC in accordance with EN 12385-4, with approval
- **Short**-linked chains with approved appurtenances, quality class 8 in accordance with DIN 685, with approval
- Textile span sets in accordance with DIN EN 1492, with approval and indication of carrying capacity with the use of an additional safety facility (safety cable) made of wire cable or chain
- Aluminum or steel clamps which are approved for the respective trusses (accessories).

Permissible carrying devices:
- Chain motors in accordance with DGUV Regulation 17 (formerly BGV C1)
- Chain motors in accordance with DGUV Regulation 54 (formerly BGV D8) with wire cable or chain "hung dead" (parallel load-carrying to bypass the motor)
- D8 Plus chain motors in accordance with IGVW SQ P2 with overload monitoring.

Nominal load: see manufacturer's specifications.

Permissible means of fastening

Nominal load at 0.5 times the carrying capacity value indicated by the manufacturer and not exceeding one tenth of the minimum breaking force.

- Shackles, straight and curved, quality class 6, according to DIN EN 13889, with indication of carrying capacity; for dynamic loads (e.g. suspension of loudspeakers), only with safety split pin or retaining nut
- Quick-connection element with clamping nut (quick link) acc. to with DIN 56 926, with indication of carrying capacity
- Cobra fork head hooks – only in connection with chains acc. to with DIN 685
- Turnbuckles with closed eyes, e.g. acc. to with DIN 48334, with indication of carrying capacity; for dynamic loads (e.g. suspension of loudspeakers), only with safety split pin and retaining nut
- "O" rings, closed, with indication of carrying capacity.

Permissible cable end connections
- Rope sockets (symmetrical) acc. to EN 13411-7; for dynamic loads (e.g. suspension of loudspeakers), only with rope clamp (eccentric) acc. to DIN 1142
- Asymmetrical rope sockets (wedge end clamps) acc. to EN 13411-6; for dynamic loads (e.g. suspension of loudspeakers), only with rope clamp (eccentric) acc. to EN 13411-5
- Wire rope clamps acc. to DIN EN 13411-3, only with cable eye stiffener acc. to DIN EN 13411-1
- Round sling with wire rope core (e.g. "Steelflex") duly tested and with indication of load-bearing capacity.

Impermissible means of attachment
- Wire cable without approval
- Covered wire cable
- Long-linked chains (inner length of the link > three times the nominal diameter of the chain material)
- Untested chains
- Cable binders
- Textile span sets without approval and indication of carrying capacity, or without the use of an additional safety facility made of wire cable or chain
- Damaged means of attachment (e.g. kinked cables, span sets with damaged covering, span sets without label / tag)
- Wire cable holders (with the exception of those carrying a BGV test certificate sticker and following consultation with the relevant Messe München GmbH contractor).

Impermissible carrying devices
- Chain motors in accordance with DGUV Regulation 54 (formerly BGV D8) without safety cable (i.e. not "hung dead" in a wire cable or chain).

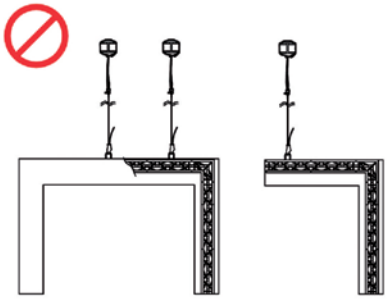
Impermissible means of fastening
- Carbine swivels, unscrewed
- Carbine swivels, screwed
- Open hooks
- Turnbuckles in open form in accordance with DIN 1480
- Quick-connection element with clamping nut (quick link), without indication of carrying capacity
- Textile span sets as connections between two cross-beams
- Further means of fastening without indication of carrying capacity.

Impermissible cable end connections
- Rope clamps (eccentric) in accordance with EN 13411-5
- Rope clamps (eccentric) in accordance with DIN 741.

See also illustrations of safety details relevant to means of attachment on page 2.

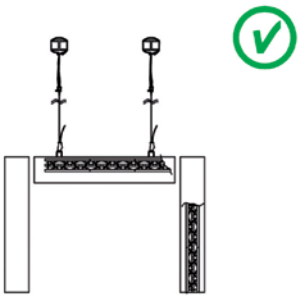
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Not permitted!



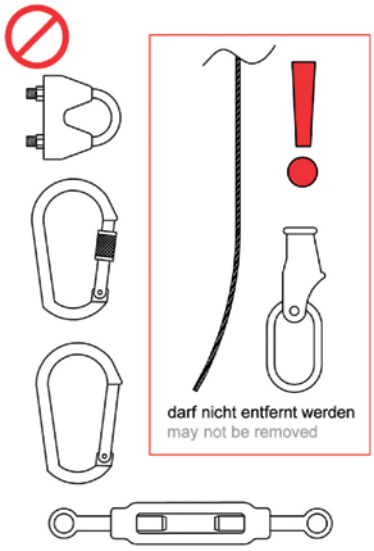
– Securing / Suspending of stand components or exhibits
– Suspended structures connected rigidly or by force of gravity with the hall floor

Permitted!



– Suspension units for lighting systems, cross-beams and banners

Not permitted!



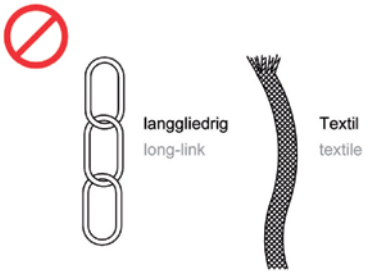
– Carbine swivels unscrewed / screwed
– Rope clamps (eccentric)
– Tension locks without safety cotter pin or counter nut

Permitted!



– e.g. shackles with indication of carrying capacity
– e.g. quick-connection element with clamping nut (quick link) with indication of carrying capacity

Not permitted!



– Long-linked chains (inner length of the link > 3 times the nominal diameter of the chain material)
– Textile ropes / plastic coated steel cables

Permitted!



– Short-linked chains quality class 8 / DIN 685
– Round strand cable in accordance with EN 12385

Technical Guidelines
Messe München GmbH

MESSE MÜNCHEN

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1. Preface

Messe München GmbH has issued guidelines for the fairs and other events it holds with the aim of providing all exhibitors / organizers with optimum conditions for presenting their exhibits and addressing their visitors and other interested parties.

The Technical Guidelines are a constituent part of the contracts Messe München GmbH concludes with its exhibitors, organizers, service companies, stand-building companies and other service providers. These exhibitors, organizers, service companies and other service providers undertake to ensure that all their contractual partners, who are active or present at the Messe München Trade Fair Center, hereinafter referred to as "trade fair center", comply with these Technical Guidelines. Messe München GmbH is entitled to demand that all persons active or present at the trade fair center comply with the Technical Guidelines. As far as fairs, exhibitions and other events run by an organizer other than Messe München GmbH are concerned, the given organizer is, alongside Messe München GmbH, entitled and obliged to demand of his customers and their contractual partners that they comply with the Technical Guidelines.

At the same time, these Technical Guidelines include safety regulations intended to guarantee optimum technical and design safety at the event in the interests of exhibitors and visitors alike.

The regulations applicable to fire prevention, construction and other safety precautions have been agreed with the relevant offices of the Munich Department of Works in their function as the local authority responsible for construction and technical acceptance in respect of fairs and exhibitions.

Messe München GmbH reserves the right to check compliance with these regulations and to take appropriate action should they be violated. The relevant statutory regulations applying at the given time must also be observed.

For safety and stand construction purposes, Messe München GmbH is entitled to impose requirements above and beyond those stipulated in these Technical Guidelines.

The ordering media for exhibitor services will be made available in good time; orders must be placed promptly, as Messe München GmbH cannot guarantee proper and timely execution in the event of late submission.

Orders only become valid if they are accepted. Acceptance may be given tacitly, i. e. by means of provision of the service ordered. Exhibitors are not entitled to acceptance of their orders unless the law gives rise to such an entitlement. Acceptance of an order can be refused, particularly in cases where the exhibitor / organizer concerned has not fulfilled his financial obligations vis-à-vis Messe München GmbH, e. g. those outstanding from previous events. In addition, Messe München GmbH reserves the right to charge a supplement on the stand fees in accordance with the details shown in the ordering media for exhibitor services for any orders submitted after the deadline.

After stand space has been allocated, circulars will be sent to the exhibitors informing them of further details concerning the preparation and organization of the fair.

These Technical Guidelines have been agreed by:
Deutsche Messe AG Hannover
Koelnmesse GmbH
Leipziger Messe GmbH
Messe Berlin GmbH
Messe Düsseldorf GmbH
Messe Frankfurt Venue GmbH
Messe München GmbH
NürnbergMesse GmbH
Landesmesse Stuttgart GmbH
in order to formulate them with a common structure.

Building law is state law. As a result, and due to the different structural conditions of individual exhibition venues, different implementation regulations apply.

Moreover, Messe München GmbH reserves the right to make any changes it deems necessary. The German text is binding. The term "hall" may also be used for comparable buildings in the further course of these Technical Guidelines. Gender-specific terms are used in the Technical Guidelines solely to improve readability and comprehensibility. All terms are to be understood as gender-neutral, including all gender identities.

1.1. House rules

The trade fair center is private property. The owner is Messe München GmbH, Am Messesee 2, 81829 Munich, Tel. +49 89 949-01. Messe München GmbH and the respective organizer exercise domiciliary rights.

The house and usage rules apply to all persons entering Messe München GmbH's private grounds. The rules are clearly posted at the access points to the trade fair center.

1.2. Opening hours

1.2.1. Stand setup and dismantling times

During the general stand setup and dismantling periods, work can as a general rule be done in the halls and outdoor exhibition area between 08:00 and 22:00 insofar as no other times have been specified for the given fair.

On the last day of the setup period, constructional work is to be completed by 18:00. Aisle areas adjacent to the stand are to be kept clear from 18:00 on the last stand-setup day.

For general safety reasons, the halls and the exhibition grounds are closed outside these times. An extension to these times is only possible in exceptional circumstances and requires the written consent of Messe München GmbH's Technical Exhibitor Service.

By the end of the dismantling period stipulated for each event (see "Special Terms of Participation (B)" and "Important Information"), if applicable for the event, the exhibitor must have removed all stand construction materials, all exhibits and items on display and all other exhibition goods in full and have restored the exhibition space to its original state.

Messe München GmbH is entitled but not obliged to have the exhibition goods still on the stand at the end of the dismantling period removed and stored by its accredited forwarding agent at the exhibitor's expense and risk, or dispose of them at his expense.

1.2.2. Duration of the event

During the period of the actual event, the halls are opened one hour prior to the official opening time and closed one hour after the official closing time. Messe München GmbH reserves the right to impose special arrangements in this respect. Exhibitors who need to work on their stands outside these times due to exceptional circumstances require the written consent of Messe München GmbH's Technical Exhibitor Service.

2. Traffic within the trade fair center, emergency routes, safety equipment

2.1. Road traffic regulations

The driving of any vehicle within the trade fair center is at the driver's own risk and only allowed with a special permit, valid entry authorization or valid parking pass. During the event, the driving or parking of any vehicle within the trade fair center is strictly prohibited. Messe München GmbH can however make exceptions and issue appropriate parking or entry permits. Messe München GmbH is entitled to raise a charge for the issue of parking or entry permits.

The parking or entry permit is to be placed behind the windscreen of the given vehicle so that it is clearly visible. The regulations arising from the use of parking or entry permits require strict compliance. Parking or entry permits are to be returned at any time at the request of the Messe München GmbH staff deployed for traffic control purposes or of the security personnel. Parking and / or entry permits are only valid for the vehicle for which they have been issued.

Messe München GmbH is entitled to ask for a deposit in return for entry into the trade fair center and to limit the maximum length of stay. The deposit paid is forfeited if the maximum length of stay is exceeded. This ruling applies during the stand construction and dismantling periods as well as in cases where Messe München GmbH has allowed the trade fair center to be accessed during the period of the actual event.

The German Road Traffic Regulations apply throughout the entire trade fair center and the exhibition car parks. A maximum speed limit of 20 km/h applies within the exhibition grounds. Inside the halls, vehicles may only be driven at walking pace; this ruling also applies to the rest of the trade fair center during the period of the actual event. Vehicles may only enter the halls for the purposes of loading and unloading (Hall C6: no access for vehicles insofar as the mobile partition walls are located outside the parking position). Care must be taken to ensure that no existing supply connections and other technical infrastructure items are damaged. The stipulated load-bearing capacity of the hall floors must be noted and complied with, as must the height and width of the gates. Engines should be switched off during loading and unloading. The parking of vehicles in the halls is strictly prohibited. Messe München GmbH reserves the right to deny motorized access to the halls for reasons it considers justified.

Pedestrians are to be given maximum consideration. No vehicles are allowed to access paths or green areas that have been cordoned off.

Mobile homes and caravans may not be brought on to the trade fair center for accommodation purposes. Areas Messe München GmbH designates as camping sites for a specific event are excluded from this ruling.

Vehicles are not allowed to stop under any circumstances throughout the entire trade fair center except in those areas designated accordingly. Messe München GmbH reserves the right to remove at the expense and risk of the person responsible, driver or owner any vehicles, trailers, containers, skips or full / empty packaging left in no-stopping zones or otherwise illegally parked.

Additionally, the provisions and access regulations set out in the ordering media for exhibitor services relevant to the given event ("Important Notes") apply, as do those stipulated in the "Exhibitors' Traffic Information" that is distributed in good time prior to the event.

The rules prescribed by Messe München GmbH concerning traffic regulation and routing including the instructions of security staff are to be strictly observed. Messe München GmbH reserves the right to regulate above all the access of exhibitors and / or their stand construction companies and other contractors to the individual stands.

In connection with fairs and exhibitions, it is advisable to make use of the full period allowed for stand construction as experience has shown the trade fair center to be excessively full on the last two stand construction days. No claims may be asserted against Messe München GmbH if delays are incurred by exhibitors, their stand construction companies or other contractors due to the trade fair center being overcrowded or to measures implemented by Messe München GmbH to control traffic within the trade fair center and / or access to the stands.

2.2. Transport of caterpillar vehicles

Only caterpillar vehicles with smooth tracks licensed for public roads may use the roads at the trade fair center. Caterpillar vehicles may only access the exhibition halls with the prior approval of Messe München GmbH's Technical Exhibitor Service (see also item 4.4.1.2.). For damage to road surfaces and hall floors, the exhibitor is liable in full.

2.3. Emergency routes

2.3.1. Fire service movement zones, fire hydrants

Access to fire service movement zones, emergency rescue routes and safety zones designated accordingly may not be restricted at any time. Particularly during the stand construction and dismantling periods, access may not be restricted by parked vehicles, stored exhibition goods, construction or packaging materials, etc. blocking the way.

Vehicles and objects parked on or blocking fire service movement zones, emergency rescue routes or safety zones can be removed at the expense of the person responsible. In so doing, Messe München GmbH is only liable for such damage to property as is incurred due to wilful or gross negligent behaviour.

Hydrants in the halls and outdoor exhibition area may neither be obstructed nor made unrecognisable or inaccessible.

2.3.2. Emergency exits, escape hatches, hall aisles

All hall exits and aisles designated as such in the hall plans are to be kept clear over their full width. They serve as escape routes in emergencies and may therefore never be obstructed by objects left in the way or protruding. Doors along emergency escape and rescue routes must be easy to open from the inside and to their full width. Exit doors, emergency escape hatches and signs indicating their position may not be obstructed, built over, blocked, covered or made unrecognizable or inaccessible in any other way. Information stands, tables and other furnishings may only be located near entrances, exits and access to stairways if sufficient room is left between them.

Hall aisles designated as such may not be built over or obstructed in any way whatsoever. This also applies in cases where Messe München GmbH has allowed exhibitors to incorporate space from the aisles into their stand design. These areas must be visually designed in such way that they are recognizable as areas belonging to hall aisles.

Materials required for stand-building purposes or exhibits delivered for immediate setup on the stand may be deposited in hall aisles briefly providing the minimum aisle widths required for safety reasons are observed and logistical needs given due consideration.

This is considered to be the case if a strip along the stand perimeter to the hall aisle with a maximum width of 0.90 m is used for depositing the items concerned. On the main aisles (connecting aisle between two opposing hall gates) a passage with a minimum width of 2 m (red floor markings) must be kept clear. Areas in front of emergency exits and the hall aisle intersections must be kept clear across their full width at all times. Hall aisles may not be used for setting up assembly areas or erecting machines (e. g. woodworking machines, work benches).

Messe München GmbH may moreover demand the immediate clearance of hall aisles for logistical reasons.

2.4. Safety equipment

Sprinkler systems, fire alarms, emergency call facilities, fire extinguishing equipment, smoke detectors, closure devices for the hall entrances and other safety facilities, the signs indicating their position and the green emergency exit signs must be accessible and visible at all times; they may not be obstructed or blocked.

2.5. Stand numbering

All stands are equipped with number signs by the given organizer which may only be removed with the prior consent of the organizer.

2.6. Security

Messe München GmbH and / or the security company commissioned by it to supervise the trade fair center is / are responsible for security at the entrances and in the halls. Messe München GmbH offers no guarantee that the trade fair center will be secured and monitored continuously. Messe München GmbH is authorized to implement any measures it deems necessary for securing and monitoring purposes.

The security of stands, the items on display and any other objects located on the stands is not the responsibility of Messe München GmbH. Exhibitors are responsible for the security of their own stands and should organize it themselves as they see fit. However, only security guards from the company commissioned by Messe München GmbH to secure the trade fair center may be employed. Exhibitors' attention is drawn explicitly to the fact that stand exhibits and other items on the stand are particularly at risk during the stand construction and dismantling periods. Items of value and / or those that can be easily removed should always be locked away at night.

2.7. Emergency evacuation / Clearance

Messe München GmbH is entitled to order rooms, buildings halls and / or outdoor exhibition areas halls to be closed and evacuated for safety and above all regulatory compliance reasons. The exhibitor has to inform his employees of this procedure. He must draw up his own evacuation plans and make them known should this be required by law or ordered by the relevant authorities or Messe München GmbH. As and when required, he is responsible for ensuring that his stand is evacuated.

3. Technical data and features of the halls and the outdoor exhibition area

3.1. Hall data

The halls offer the following gross exhibition areas:

A1–A6, B1–B6	approx. 11,000 m²
C1–C6	approx. 10,000 m²
B0	approx. 3,500 m²

Hall entrance dimensions

The halls can all be accessed by vehicles (apart from Hall B0) and each has at least 6 entrances measuring 4.50 m x 4.50 m. Hall B0 has one entrance measuring 12.50 m x 4 m.

Heights of halls

None of the halls (except Hall B0 in the ICM – International Congress Center Messe München and the northern front ends of Halls C1–C6) have supporting pillars. They are all equipped with sprinkler systems.

The clearance height of the walls running along the length of the halls between the entrances measures approx. 5.70 m (in the case of the B6 high hall approx. 7.80 m).

The clearance height at the sides of the halls measures approx. 10.75 m (in the case of the B6 high hall approx. 15.25 m).

The hall height in central areas measures approx. 11.50 m (in the case of the B6 high hall approx. 16 m).

The height clearance of Hall B0 measures 4 m at the sides and 4.20 m in central areas. The height clearance of the northern front ends of Halls C1–C6 measures approx. 4.50 m.

Suspension points are available in all halls. The maximum perpendicular load per suspension point is 100 kg (1 kN).

Load-bearing capacity of the hall floors

The hall floors are made of mastic asphalt. The maximum permissible distributed load on the floors in all halls is 5 t/m² (50 kN/m²). A total truck weight of up to 60 t (600 kN) is allowed. The maximum permissible fork-lift load is 14 t (140 kN). The permissible point load on a floor area of 30 cm x 30 cm (spacing of approx. 1.50 m) is 5 t (50 kN; floor pressure 500 kN/m²)—this does not apply however to utility duct covers.

Hall B0 has parquet flooring. The maximum permissible load-bearing capacity of the floor must be tested on a case-by-case basis.

Kindly contact Messe München GmbH's Technical Exhibitor Service for details concerning the entrance buildings incl. the ICM Foyer (floor load-bearing capacity max. 1 t/m² (10 kN/m²) on the ground floor).

3.1.1. Normal lighting, type of current, voltage

The normal lighting in the halls is provided by Messe München GmbH. The normal artificial lighting in the halls during the actual fair is approx. 50 lux/m² measured 1 m above the floor.

Each hall is lit by daylight and artificial light.

Type of current and voltage available at the trade fair center:

Mains type: TN-S System

230 volt (±10%)/50 Hz alternating current

3 x 400 volt (±10%)/50 Hz three-phase current

3.1.2. Supply of compressed air, electricity, gas and water

Compressed air, electricity, gas and water are supplied to the stands in the halls via the utility ducts located approx. every 5 m in the hall floor (approx. 4.50 m in the case of Halls C1–C6 and approx. 4.85 m in the case of Hall B0); no gas supply is available in Hall B0. The utility duct covers measure approx. 43 cm x 43 cm (the utility duct is approx. 35 cm wide).

Hall C1 is equipped with two further utility ducts running the length of the hall.

Electricity supply 200 W/m²

Connection for water DN 25/min. 3.50 bar

Wastewater DN 100

Connection for sprinklers 50 DN, available in every second duct

Connection for compressed air DN 50/min. 10 bar, available in every second duct

Connection for gas DN 25/20 mbar

3.1.3. Communications equipment

Stand telephone, fax, data and antenna connections are available via connection points located in the hall floor. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

3.1.4. Sprinkler systems

The halls are equipped with sprinkler systems. Every second utility duct is fitted with a main sprinkler connection via which the stands can be supplied. (See Item 4.4.2. or 4.9.2. for information on sprinkler systems for covered stands)

3.1.5. Heating, ventilation

Messe München GmbH provides for the general heating and ventilation of the halls. All the halls are partially air-conditioned.

3.1.6. Faults

Any fault occurring in supply (in respect of e. g. electricity, water, compressed air, heating, ventilation, communications, etc.) must be reported immediately to the Technical Exhibitor Service.

Messe München GmbH is not liable for any damage occurring as a result of faults due to fluctuations in supply or a force majeure or if the supply is interrupted on the instructions of the Municipal Fire Service or of the suppliers of the service concerned (electricity, water, energy).

3.2. Outdoor exhibition area

Outdoor exhibition area, center: approx. 65,000 m².

Outdoor exhibition area, south: approx. 150,000 m².

Surface of exhibition area: seeded gravel bed (grassed-over gravel-humus mixture, stony in parts)

Road surface: asphalt

Width of access roads: 8 m or 12 m

Permissible load-bearing capacity: 50 t/m² (500 kN/m²) except for railway track area for which a lower load-bearing capacity applies. Details available from Messe München GmbH's Technical Exhibitor Service.

Lighting: 30 lux/m²

Outdoor exhibition area, north: approx. 115,000 m²

Max. ground load-bearing capacity: 20 t/m² (200 kN/m²)

Stand electricity and water / wastewater connections are available via connection points located in the ground.

Connection for water: DN 40/min. 3.50 bar

Wastewater: max. DN 100

Electricity supply: 50 W/m²

Stand telephone, fax, data and antenna connections in the outdoor exhibition area are available via connection points located in the ground. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

3.3. Clearance heights

The clearance height of the entrances to the loading areas is approx. 5 m. The East Connecting Tunnel has a clearance height of 4.30 m and the West Connecting Tunnel one of 4.50 m.

4. Regulations governing stand construction

4.1. Stand construction safety

Exhibition stands including equipment and exhibits as well as advertising hoardings must be securely erected such that they do not constitute a risk to public safety and order, above all in respect of human life and health.

The given exhibitor is responsible for the structural safety of the stand concerned and may be required to provide proof of same.

Messe München GmbH reserves the right to inspect stand structures, exhibits, advertising hoardings, etc. or have them inspected by an independent expert in terms of their stability and traffic safety to the extent that justified doubt exists as to their stability and traffic safety even if the items concerned have received prior approval.

Upright structural elements or special constructions (e. g. freestanding walls, tall exhibits, tall decorative elements, LED walls), that may fall over, must be able to withstand the following horizontally impacting equivalent distributed load qh:

qh1 = 0.125 kN/m² up to 4 m height from upper edge of floor;

qh2 = 0.063 kN/m² for all surfaces above 4 m in height from upper edge of floor.

The reference surface in such cases is the surface potentially exposed. The verification documentation drawn up for this purpose is to be provided at the request of Messe München GmbH.

Stand structures in the outdoor exhibition area should be appropriately designed to withstand wind loads and, if applicable, snow loads.

See Item 4.6. for load assumptions for platforms and Item 4.9.3. for load assumptions for two-storey stands.

Stand structures cannot be supported by securing them to the hall roof. (See Item 4.7.5.2. for details of attaching objects to fixing points).

4.2. Stand construction approval

Insofar as the Technical Guidelines have been adhered to with regard to the design and construction of the stand, there is no need to submit drawings for the approval of single-storey stands, providing their floor space does not exceed 100 m² and they are not higher than 3 m. On request, Messe München GmbH offers exhibitors the option of checking their stand design plans which are to be submitted.

All other types of stand (above all those with floor space in excess of 100 m² or higher than 3 m, multi-storey stands (see Item 4.9.), mobile stands) require approval (as do stands with bridges, stairs, cantilever roofs, galleries, sloping walls, etc.) and structures for outdoor exhibition areas (see Item 4.8.). Dimensioned layout, elevation view and sectional drawings are to be submitted to the Technical Exhibitor Service for approval. Escape and rescue routes are to be shown in a separate plan.

To the extent that 200 or more seats need to be arranged, the total number of seats and the escape / rescue routes must be shown in a separate plan (seating plan scale 1:200) to be submitted to Messe München GmbH in triplicate, whereby the width of the escape / rescue routes is to be based on the maximum number of persons the room can accommodate and sized accordingly (see also Item 5.11.).

A copy of the plan approved for the given usage should be displayed in a clearly visible location near the main entrance to the assembly room concerned.

4.2.1. Stand structures subject to inspection and approval

All organizers, exhibitors, tenants, service partners or other service providers are obliged to check whether the temporary structures they are planning to build either in the halls or in the outdoor exhibition area require approval. If in doubt, you should contact Messe München GmbH's Technical Exhibitor Service.

Stand space in the halls

To-scale drawings for single-storey stands with floor space in excess of 100 m² or higher than 3 m must be submitted for approval to Messe München GmbH's Technical Exhibitor Service (ground plan and elevation sketches to a scale of at least 1:100) by the deadline specified in the ordering media for exhibitor services at the latest. To the extent that approval is granted, one copy is then returned to the exhibitor / stand-builder with Messe München GmbH's stamp of approval. This means that the stand construction concerned has been approved.

Approval for two-storey stands must be applied for by submitting the "Application for Special Stand Designs" form to Messe München GmbH's Technical Exhibitor Service by the deadline specified in the ordering media for exhibitor services at the latest. The form must be completed in German and submitted with the required number of copies to Messe München GmbH together with the required documents that must also be in German. Stand construction approval is granted at the same time as planning permission given by Messe München GmbH, along with approval of the static calculation, verified by our structural engineering inspectors.

Stand space in the outdoor exhibition area

Single-storey stands with floor space in excess of 50 m² or higher than 5 m must be submitted for approval to Messe München GmbH's Technical Exhibitor Service (ground plan and elevation sketches to a scale of at least 1:100) by the deadline specified in the ordering media for exhibitor services at the latest. To the extent that approval is granted, one copy is then returned to the exhibitor / stand-builder with Messe München GmbH's stamp of approval. This means that the stand construction concerned has been approved.

Approval for multi-storey stands, special constructions, rooms with seating for more than 200 persons, darkened rooms for slide / film shows must be applied for by submitting the "Application for Special Stand Designs" form to Messe München GmbH's Technical Exhibitor Service by the deadline specified in the ordering media for exhibitor services at the latest. The form must be completed in German and submitted with the required number of copies to Messe München GmbH together with the required documents that must also be in German. Stand construction approval is granted at the same time as planning permission given by Messe München GmbH, along with approval of the static calculation, verified by our structural engineering inspectors.

The erection of such temporary structures as require execution approval in accordance with art. 72 of the Bavarian Building Directive (BayBO) must be applied for with the Munich City Council—Department for Urban Planning and Building Regulations—subject to submission of the test log and compliance with the statutory deadlines.

Postal address:
Landeshauptstadt München
Referat für Stadtplanung und Bauordnung
Hauptabteilung IV—Lokalbaukommission
Blumenstraße 28 b
80331 Munich, Germany
www.muenchen.de
The costs of the stand design approval process (see rear of "Application for Special Stand Designs" form) will be charged to the exhibitor.

4.2.2. Vehicles and containers
The use of vehicles and containers as exhibits in the halls requires approval (see Items 4.4.1.2. and 4.4.2., for vehicles in the outdoor exhibition area see Item 2.2.). For damage to road surfaces and hall floors by vehicles and containers, the exhibitor is liable in full.
Motorized / mobile exhibition stands (show trucks, buses, trailers, etc.) must be fitted with a sprinkler system if they constitute a single, uninterrupted area measuring more than 30 m². The space between two mobile exhibition stands is considered to be part of a single, uninterrupted area, unless the distance between the two mobile exhibition stands is large enough to ensure that the effect of the sprinklers installed in the hall is not compromised.

4.3. Construction heights
The standard height for stand structures and advertising hoardings is 3 m.
The maximum construction height varies from event to event and is specified either in the Special Terms of Participation (B) or the "Important Notes", if applicable for the event, of the relevant ordering media for exhibitor services. Contact the Technical Exhibitor Service if in doubt. The maximum height for stand structures set by Messe München GmbH may only be exceeded with the Technical Exhibition Services Devision prior written approval.
Exhibits are not normally subject to this limitation, but should be reported to the Technical Exhibitor Service prior to the event.

4.4. Fire prevention and safety regulations

4.4.1. Fire prevention
All equipment and materials brought to the trade show stand, including exhibits, must be considered in a risk assessment. Messe München GmbH reserves the right to demand further corrective action.

4.4.1.1. Stand construction materials and decorations (embellishments)
As a general rule, no easily flammable materials, materials that drip or melt when burning, toxic gases or materials producing heavy smoking / sooting, such as most thermoplastics including polystyrene (Styrofoam), whatsoever may be used.
In individual cases and for safety reasons, special conditions may be imposed for load-bearing structural components (e.g. non-flammability).
Any mountings, fasteners and ties required for structural or load-bearing purposes must be made of non-flammable materials.
Decorative materials in installed condition must be classed as being at least extremely flame-retardant (class B1), may not drip or melt when burning pursuant to DIN 4102-1, may only produce a limited amount of smoke or comply with class C (C -s2, d0) pursuant to EN 13501-1. A test certificate verifying the fire classification of the materials used must be available for presentation. Only testing institutes approved by the EU and the DIBt (German Institute for Building Technology) are authorized to issue certificates.
As a rule, materials such as bamboo, reeds, hay, straw, mulch or peat do not meet these requirements and are in general to be protected separately or treated with a suitable and approved fire-proofing agent, to be coordinated with the Munich Municipal Fire Department and taking account of the processing instructions. The use of deciduous and coniferous shrubs or bushes is only permitted if they have moist root balls. If during the event it becomes apparent that the trees and plants are drying out and thus becoming easily flammable, they must be removed.
Messe München GmbH's consent can in particular be made subject to the general fire load to be considered.

4.4.1.2. Exhibition and demonstration of motor vehicles
Vehicles may only be exhibited and demonstrated in the halls after they have been registered with Messe München GmbH (form "Registration for Preventive Fire Protection"). The unintentional or wilful moving of vehicles by third parties must be reliably prevented by the exhibitor / organizer. Suitable measures must also be taken to prevent existing vehicle emergency call systems (eCall) from unauthorized or unintentional activation. This can be done, for example, by temporarily disabling the emergency call system.
On electric vehicles, the charge level of the vehicle battery must be reduced to the non-critical level required for driving in and leaving the halls and for the demonstration. Charging processes are only permitted after consultation with Messe München GmbH, Technical Exhibitor Service. Messe München GmbH reserves the right to prohibit charging processes in the halls.
On internal combustion engines and gas-powered vehicles, the tank capacity must be reduced to the level required for driving in and leaving the halls. The fuel gauge light must be functional to show low / reserve. If possible, the filler cap is to be locked. Depending on the event and installation location of the exhibit, additional safety measures may be required, such as inerting the fuel tanks, disconnecting the batteries and / or deploying security guards. Fuels may not be stored at the stand.

4.4.1.3. Explosive substances, ammunition
Such explosive substances as are subject to the provisions of the Explosives Act and ammunition as is subject to the Firearms Act may not be displayed at fairs and exhibitions.

4.4.1.4. Pyrotechnics
Pyrotechnical displays are subject to approval and must be coordinated with Messe München GmbH. Approval can be obtained from the relevant safety authorities via the "Application for Preventive Fire Protection Measures" form. Exhibitors have no entitlement to approval being granted.

4.4.1.5. Balloons
The use of tethered balloons is generally prohibited in the halls and outdoor exhibition area. Exceptions to this ruling require the prior written approval of Messe München GmbH's Technical Exhibitor Service. To the extent that approval is granted, the balloons may only be filled with non-flammable, non-toxic gases. The balloons must remain within the confines of the stand and not exceed the maximum height allowed for stands and advertising hoardings.

4.4.1.6. Flying objects
The use of flying objects is generally prohibited in the halls and outdoor exhibition area. Exceptions to this ruling require the prior written approval of Messe München GmbH's Technical Exhibitor Service.

4.4.1.7. Fog machines and other show effects
The use of fog machines and other show effects has to be co-ordinated with Messe München GmbH's Technical Exhibitor Service.

4.4.1.8. Ash containers, ashtrays
To the extent that smoking is not explicitly prohibited on a stand or parts thereof, a sufficient quantity of ashtrays or ash containers made of non-flammable materials must be provided and arrangements made for their regular emptying into non-flammable, tightly closing containers.

4.4.1.9. Containers for non-recyclable, recyclable and residual waste
No containers for non-recyclable, recyclable and residual waste made of flammable materials are to be used on the stands. Any non-recyclable, recyclable and residual waste produced on the stands should be disposed of regularly, on the evening of each event day at the latest, via such appropriate containers as are on request provided to exhibitors by Messe München GmbH subject to a charge. They should be placed at the edge of the aisle-side of the stand for collection purposes. Readily flammable waste materials such as wood chippings, other bits of wood, sawdust and the like should be kept in sealed containers and disposed of on a daily basis or several times per day if large quantities are produced.
The bags that are distributed for non-recyclable, recyclable and residual waste are collected by the cleaning company on the evening of each event day.
See also Item 6. "Environmental Protection" and the Waste Disposal form in the ordering media for exhibitor services for further information on waste disposal.

4.4.1.10. Spray guns, solvents
The use of spray guns as well as of substances and paints containing solvents is prohibited.

4.4.1.11. Abrasive cutting and working with naked flame
Prior approval must be submitted in writing to and obtained from Messe München GmbH's Technical Exhibitor Service for any welding, cutting, soldering, melting and part-off grinding work. The surrounding area must be protected from flying sparks when work is under way. Any joints and cracks should be sealed with appropriate, non-flammable materials. Stands must be equipped with at least one DIN 14406 or EN 3 fire-extinguisher suitable and approved for fire classes A/B/C.
Naked flames and activities involving a risk of fire are as a general rule prohibited during the event. An exception to this ruling, which must be applied for via the "Application for Preventive Fire Protection Measures" form, can be granted by the Munich Municipal Fire Department. Exhibitors have no entitlement to approval being granted exceptionally.

4.4.1.12. Empty packaging / Storage of goods
The storage of empty packaging of any kind in the halls both on the stands and outside the stands is prohibited. Any such items should be removed as soon as they have become empty. Messe München GmbH is entitled to remove wrongfully stored empty packaging at the expense and risk of the exhibitor. The storage of such items at the exhibition center can occur via forwarding agents appointed by Messe München GmbH. This service is not free of charge.

4.4.1.13. Fire extinguishers
In general, such extinguishing agents as are suitable for the purpose concerned are to be used. Further information can be obtained from the Notice "Fire Protection Measures at Trade Fairs and Exhibitions."

4.4.2. Stand ceilings
The halls at Messe München GmbH are equipped with an automatic fire-extinguishing system, the effective operation of which may not hindered by any stand ceilings. Irrespective of their size, stand ceilings of any kind are subject to approval and must be registered in writing with Messe München GmbH's Technical Exhibitor Service (see "Application for Preventive Fire Protection Measures" ordering media). All stand ceilings require the prior, written approval of Messe München GmbH's Technical Exhibitor Service.

Halls A1–A6, B1–B6, C1–C6:
Stand ceilings must be at the very least flame-retardant with no flaming droplets / particles (DIN 4102 or DIN EN 13501-1)—the relevant test certificate should be submitted or available for presentation on the stand. A sprinkler system has to be installed for any single covered area exceeding 30 m².
In such cases, one sprinkler unit must be installed for every 12 m² or part thereof of covered space; any rooms / cabins located beneath the stand cover must be encompassed by the sprinkler system.
Given the consent of the Munich Municipal Fire Department, sprinkler systems for stand ceilings larger than 30 m² are not necessary if the coverings meet the following requirements:
• Metal modular or grid ceilings:
The covering concerned is a modular or metal-grid ceiling comprising open-mesh grating, perforated sheet metal or similar. At least 70% of the entire ceiling structure including lamp fittings, etc. must be open in accordance with the planning and installation guidelines laid down by VDS Schadenverhütung GmbH (Independent Fire Protection and Safety Institute of the German Insurance Association). The degree of openness of the given structure must be proven verifiably.
• Textile coverings:
The covering is fire-resistant and its horizontal installation below sprinkler units has been approved by VDS Schadenverhütung GmbH. VDS Schadenverhütung GmbH's written approval should be submitted to Messe München GmbH's Technical Exhibition Services Division; compliance with VDS Schadenverhütung GmbH's installation instructions is required.
See Item 4.9.6. for stand ceilings on the upper floor of two-storied stands.
Clearance of at least 0.50 m must be guaranteed between stand perimeters and directly neighboring stands to ensure that the maximum permitted continuous area of 30 m² is not exceeded due to the aggregation of several ceiling or canopy sections. Messe München GmbH's approval is required for any reduction in the minimum 0.50 m clearance stipulated.

ICM – International Congress Center Messe München with Hall B0 and the North, East, West and North-West Entrances:
Only such mesh / netting materials as have been approved by VDS and are sprinkler-compatible may be used.
Horizontal coverings in the entrance buildings wider than 1 m must be approved by Messe München GmbH's Technical Exhibitor Service.
See the Notice "Installation of Sprinkler-Compatible Materials and Fabrics" for further information on materials approved for stand coverings and the suppliers of such materials.

4.4.3. Glass and acrylic sheet
Only safety glass suited to the relevant purpose may be used. In the case of structures made of glass, only laminated safety glass may be used. Ask Messe München GmbH's Technical Exhibition Services Division to send you our Notice on Stand Construction in Exhibition Halls using Glass and Acrylic Sheet or use our download service via the Messe München GmbH homepage.
Edges of glass panes must be machined or protected in order to preclude any risk of injury. Components made of entirely of glass must be marked appropriately at eye level.

4.4.4. Regularly occupied spaces / Partitioned "trapped" rooms
Any partitioned rooms on stands in the halls must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape / rescue route. Such occupied spaces as may be accessed or left via a partitioned room only ("trapped" rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape / rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance.
If there are stand structures in the outdoor exhibition area with partitioned spaces without a direct line of sight in the direction of escape to the nearest emergency escape / rescue route or which may be accessed or left via another partitioned area only ("trapped" rooms), each of these rooms requires an emergency escape hatch (window clearance of at least 60 cm by 100 cm, maximum height from floor 110 cm, without protective grid and easy to open by hand from the inside) leading directly out to the

open air. If the regularly occupied spaces without any clear line of sight in the direction of escape to the nearest emergency escape / rescue route or the "trapped" rooms are not at ground floor level, each of these spaces requires a stairway leading out to the open air instead of an emergency escape hatch. "Trapped" rooms may not be used as regularly occupied spaces.
Alternatively, "trapped" rooms may be separated from other stand areas only by glazing to preserve the visual perception of a single room.

4.5. Exits, escape routes, doors

4.5.1. Exits, escape routes

Stands with a floor area exceeding 100 m², an escape route longer than 10 m or a stand designed such that the exit / escape route are not visible from all points on the stand, the following minimum requirements apply:
the stands must have at least two separate exits / escape routes to be located as far apart from each other as possible.
Stands with a floor area of up to 100 m² require one exit with a clearance width of at least 0.90 m. Stands with a floor area of more than 100 m² require two exits, each with a clearance width of at least 0.90 m. Stands with a floor area of more than 200 m² require two exits, each with a clearance width of at least 1.20 m. For stands with a floor area of more than 400 m², Messe München GmbH's Technical Exhibitor Service stipulates the number of exits and their respective clearance width in compliance with the statutory and regulatory requirements valid at the given time.
Any partitioned rooms on stands in the halls must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape / rescue route. Such occupied spaces as may be accessed or left via a partitioned room only ("trapped" rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape / rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance. (see Item 4.4.4.).
If within a given stand the maximum length of an escape route to a hall aisle exceeds 10 m, the stand must be equipped with a second exit and / or an aisle at least 2 m wide leading to a hall aisle.
Escape routes should be marked as such in accordance with ISO 7010, BGV A8 or ASR A1.3.

4.5.2. Doors

The use on emergency escape / rescue routes of swing doors, revolving doors, security coded doors, sliding doors, lift doors or any other device that could act as an access barrier is prohibited.

4.6. Platforms, ladders, stairs, bridges

All general walkways immediately adjacent to areas that are more than 0.20 m lower must be protected by a balustrade of at least 1 m in height and equipped with at least top, middle and lower cross-braces.
Static load verification is to be provided for platforms with a height of 0.50 m and more. The platform floor must be designed to comply with DIN EN 1991-1-1 (2010) in conjunction with DIN EN 1991-1-1/NA (2010) Table 6.1DE Category C1 or C3 depending on the specific use made of it. This equates to a working load of qk= 3 kN/m² for cafés and reception areas; for areas where a large number of persons gather, 5 kN/m² applies.
The maximum permitted height for single-step, open-access platforms is 0.20 m.
Ladders, stairways and bridges must comply with the relevant accident prevention regulations.

4.7. Stand design

4.7.1. Appearance

The design and equipping of a stand as well as any necessary construction work are the responsibility of the given exhibitor. In this connection, he must however take into account the character and appearance of the fair and / or exhibition concerned. To this end, Messe München GmbH is entitled to demand changes to be made to the stand design. Moreover, Messe München GmbH reserves the right to prescribe the framework structure required for a given event in its Special Terms of Participation (B), if applicable for the event. Products manufactured by way of the exploitative employment of child labor as defined under the provisions set out in ILO Convention 182 may not be used for the construction or equipping of the stand.
Stand walls bordering on visitor aisles must include glass panels, alcoves, displays, etc. to give them a more appealing look.
The exhibitor's name and location must be indicated on the stand in a clearly visible manner. The stand walls facing neighboring stands should be kept neutral, white, clean and free of installation and materials above a height of 2.50 m.

4.7.2. Checking stand size

The stand area is measured out on the hall floor by Messe München GmbH and marked at the corners. After stand space has been allocated, each exhibitor is obliged to check the location and size of any installations, in particular fire alarms, utility ducts, ventilation systems, etc. and, where necessary, instruct the stand-builder accordingly.
The boundaries of the stand area must be observed (see also Item 4.7.4. Hall floors).

4.7.3. Structural modifications to halls

Hall components and technical facilities may not be damaged, soiled or in any way changed (e. g. by drilling of holes, use of nails or screws, etc.). Nor may paint, wall paper or adhesives be applied to them.
The hall components and technical facilities may not be subjected to any strain from stand constructions or exhibits for which they are not intended. Hall columns / supports within the stand area may, however, be integrated into the stand design providing they are not damaged and the maximum stand height is not exceeded.
Joints on hall walls, ceilings and floors may under no circumstances be damaged by caulking or foundation work or the like. No bolts or anchorages for stand structures may be fitted.
Securing exhibits via floor anchorages is only possible in exceptional, justified cases and only with the prior, written consent of Messe München GmbH's Technical Exhibitor Service. To this end, the floor anchorages required should be registered in writing with Messe München GmbH's Technical Exhibitor Service two weeks prior to the commencement of the stand setup period at the latest. To-scale plans with details of location, anchorage type, drill hole diameters and number of anchorages should be attached to the application. The number of anchorages should be kept to an absolute minimum. The exhibitor has no entitlement to the fitting and use of floor anchorages. Messe München GmbH reserves the right to prescribe the materials to be used for anchorages. In cases where non-approved materials are used and / or floor anchorages are fitted without Messe München GmbH's consent, flat-rate repair charges of EUR 90 per drill hole plus VAT will be raised. Kindly contact Messe München GmbH's Technical Exhibitor Service for further information.

4.7.4. Hall floors

Carpets and other floor coverings must be laid with due regard to safety and may not protrude beyond the stand area.
Only adhesive tape that leaves no traces when removed may be used to fix such coverings. No other adhesive materials or paint may be used on the hall floors.
Any materials used must be removed without leaving any traces. Substances such as oil, grease, paint and the like must be removed from the floor immediately.
There are utility ducts running across the width of the halls at intervals of approx. 5 m (C halls approx. 4.50 m, B0 approx. 4.85 m). Hall C1 is equipped with two utility ducts running the length of the hall in addition to those running across its width.
Usage of the utility ducts is reserved exclusively for Messe München GmbH's relevant service partners.

4.7.5. Suspending items from the hall ceiling

Items may only be suspended using the technical facilities intended for this purpose and in accordance with the provisions set out in the German Statutory Accident Insurance, DGUV Regulation 17.

4.7.5.1. Provision of fixing points

The provision of supporting structures and fixing points for suspending items from the hall ceiling is the exclusive responsibility of Messe München GmbH. Any changes to supporting structures may only be carried out by Messe München GmbH. To this end, Messe München GmbH will appoint specialist subcontractors to do the work required.
To the extent structurally feasible, the exhibitor will be provided with a fixing point at the desired position above the stand area. Plans should be attached to the order, clearly showing the desired positioning of the fixing points and height details. Items to be suspended may only be located above and within the stand confines. Construction and advertising hoarding heights are to be taken into account. Messe München GmbH will review the feasibility of the desired fixing points on the basis of the documents submitted.
Each suspension point of the hall ceiling structure can withstand a maximum perpendicular load of 100 kg. For events from October 1 up to and including May 15, the maximum distributed load is 5 kg/m². In the period from May 16 to September 30, a load of up to 20 kg/m² may be applied if the load is distributed evenly and close to the girder. In halls C5 / C6, the maximum distributed load is 20 kg/m² year-round. If the admissible distributed load is exceeded or the load distribution is uneven, static inspections may be necessary, the costs of which are to be borne by the customer / exhibitor.
For each suspension point, the load must be individually specified and supporting documents provided on request. Suspension points for heavier loads only on request. In justified cases, Messe München GmbH reserves the right to perform load monitoring at suspension points used, which will be invoiced to the customer / exhibitor.

4.7.5.2. Attaching items to the fixing points

Items to be suspended from the fixing points ordered (lighting supports, spotlights, etc.) may only be fitted by the given exhibitor's own specialists or by specialist companies authorized to do so in compliance with relevant German and / or EU regulations and accepted technical practice.
With regard to the attachment of objects to be suspended, the relevant safety provisions are to be observed. These also and especially include the provisions of the German Statutory Accident Insurance, DGUV Regulation 1 (Principles of Prevention), DGUV Regulation 17, DGUV Regulation 54, DGUV Notice 215-313 and, if applicable, the VStättV directive governing places of assembly. Cable connections for loadbearing purposes must comply with DIN 56-921-11; cable clamps may not be used.
Further information on approved fastening materials can be found in the ordering media for exhibitor services (see "Notice on Hall Ceiling Suspensions") or use our download service via the Messe München GmbH homepage.
For safety reasons, the following rules also require compliance. The following are prohibited:
– Suspending of stand components or exhibits
– Securing of stand components or exhibits (stand components and / or exhibits must stand securely in their own right)
– Suspending of items with a rigid and / or frictional connection to the hall floor.

Exceptions to these rulings require Messe München GmbH's prior written authorization.
The fitting and securing of items to be suspended as well as the provision and fixing of complete lighting systems, etc. can also be ordered from Messe München GmbH.

4.7.6. Stand perimeter walls

Partition walls can be ordered via the ordering media for exhibitor services.
The partition walls and supports may be neither modified nor processed by exhibitors. The exhibitor is liable for any damage to persons or property arising from non-compliance with this ruling.

4.7.7. Advertising materials / Presentations

Stand and exhibit inscriptions, logos and trademarks may not exceed the specified height. In the case of advertising materials pointing towards a directly adjacent neighboring stand, a distance of 2 m should be kept free to the perimeter of the stand concerned.
All types of performances and presentations as well as all forms of visual, moving or acoustic advertising require Messe München GmbH's prior written approval. They may not disturb any other event participants, cause crowding that blocks the aisles nor drown out the public address system in the halls. The noise level at the stand perimeter may not exceed 70 dB(A).
Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such performances as cause noise, visual disturbance, dirt, dust, vibrations or other emissions or, for other reasons, constitute a significant disturbance to the event or its participants.
Flashing, rotating or fast-moving advertising materials are prohibited, as is moving advertising on the stand perimeter.
In the absence of any provisions to the contrary in the General Terms of Participation A "Advertising," the distribution of printed matter and the use of advertising materials is permitted within the confines of the exhibitor's own stand only.
Messe München GmbH reserves the right, however, to enforce further restrictions in specific cases. Messe München GmbH is entitled to access stands to check that the above regulations are being observed.
Messe München GmbH is also entitled at the risk and expense of the given exhibitor to remove, cover over or otherwise prevent advertising violating the above regulations.
If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH's rights described above.

4.7.8. Barrier-free design

When designing stands, attention should be given to ensuring that they are barrier-free. Stands and the facilities on them should also be capable of being accessed and used by persons with reduced mobility on their own.

4.8. Outdoor exhibition area

Messe München GmbH's outdoor exhibition area comprises asphalted roads and compacted graveled areas. In the dark, the outdoor exhibition area has general road and path lighting during event-related opening hours. Necessary utility connections are located at irregular intervals. The general provisions set out in the technical guidelines for stand construction apply by analogy also to stands in the outdoor exhibition area. Further supplementary information can be obtained from the Outdoor Exhibition Area notice.

Person responsible

Upon submission of the application—but by no later than the start of stand setup—**a person responsible** for technical matters is to be appointed with details of name and mobile phone number, who can be reached throughout the entire setup, dismantling and event periods, and can immediately initiate and implement the necessary measures in the case of storm warnings or disruptions through to the cessation of operations.

Checking stand size

The stand area is measured out on the ground of the outdoor exhibition area by Messe München GmbH and marked at the corners.

After stand space has been allocated, each exhibitor is obliged to check the location and size of any installations, in particular supply lines, foundations, tracks, distribution boxes, etc. and, where necessary, instruct the stand-builder accordingly.
The boundaries of the stand area must be observed. The exhibitor must ensure that no items located in the area of the stand protrude beyond its confines. Exceptions to this ruling can be approved for revolving tower cranes by Messe München GmbH's Technical Exhibitor Service for safety reasons; it can make its exceptional approval dependent on all the exhibitors affected agreeing to the given revolving tower crane protruding on to their stands. In the event of an exhibitor refusing to agree to this, his refusal has no effect if safety concerns require the given revolving tower crane to protrude on to his stand.

4.8.1. Stand construction approval / Stand structures requiring approval
All stand structures and special constructions in the outdoor exhibition area must generally be registered and—depending on their nature and scope—may also be subject to mandatory verification and approval. The nature and scope of stand structures subject to mandatory registration and approval is set out in the Notice Outdoor Exhibition Area. A verified / verifiable stand safety certificate must be submitted in all cases for this purpose.
The stand structures in the outdoor exhibition area subject to mandatory registration and / or approval include all temporary installations that are classed as regular temporary structures in accordance with art. 72 BayBO (Bavarian Building Directive) with a valid model approval certificate or such as are comparable by way of their type and mode of construction as well as all other accessible and / or covered, room-forming or freestanding structural stand installations.

4.8.2. Ground anchorages
For anchorages of tents, guy-ropes and flagpoles as well as for other earthworks in the outdoor exhibition area, detailed site plans have to be submitted to the Technical Exhibitor Service for written approval. No earthwork in the exhibition center grounds may be performed without written approval. Messe München's Technical Exhibitor Service is to be notified prior to the commencement of earthwork in the exhibition center grounds.

4.8.3. Weather-related loads

4.8.3.1. Wind loads
All stand structures in the outdoor exhibition area must be designed to withstand any wind loads occurring, pursuant to DIN EN 1991-1-4 and taking account of the site-related wind zone.

4.8.3.2. Wind loads for temporary structures
If the structure concerned can be classed as a temporary structure in accordance with art. 72 BayBO (Bavarian Building Directive), the wind loads pursuant to DIN EN 13814, 5.3.3.4. (for event installations) or DIN EN 13782, 6.4.2.2. (for tents) can be applied.
Should an operational load case pursuant to DIN EN 13814, 5.3.3.4. be asserted, the discontinuation of operations required as of wind speeds of v10 = 15 m/s (including in single gusts) must be organizationally ensured by the exhibitor / stand operator.

4.8.3.3. Snow loads
For stand construction activities during the snow-free period (May 1–September 30), snow loads need not to be taken into account. For stand construction activities during the winter period (October 1–April 30), regular snow loads in accordance with DIN EN 1991-1-3/NA are to be verifiably taken into account for all supporting roof structures, giving due consideration to the site-related snow load zone.

4.8.4. Severe weather warnings
The stand operator (exhibitor) is required to observe weather forecasts and to take the necessary precautionary measures in case of severe weather warnings, up to stand dismantling or cessation of operations. In addition, the trade fair organizer will issue a general severe weather warning to all exhibitors. For any mobile equipment (such as small exhibits, furniture, parasols, small advertising displays, etc.), the exhibitor / stand operator must ensure that, in the event of severe weather warnings, these may be dismantled and adequately secured at short notice at all times.

4.8.5 Exists / Escape routes
The length of rescue routes from any point within a closed stand structure to its exit into the open air may not exceed 30 m (walking line).

4.8.6 Other regulations applicable in the outdoor exhibition area
Exhibitors whose stands border on the edge of the trade fair center grounds are not allowed to use the fencing for their own purposes. Use of the outside of the fencing for advertising purposes is prohibited. This also applies during the stand setup and dismantling periods.
Stand components, signs and flags must be fitted in such a way as to avoid unreasonably disturbing others, particularly other exhibitors and visitors. Misleading company signs must be removed if the exhibition management considers this necessary.
Exhibits higher than 10 m must be registered for approval with Messe München GmbH's Technical Exhibitor Service via the appropriate form in the ordering media for exhibitor services 12 weeks prior to the commencement of the trade fair at the latest.
Revolving tower cranes, etc. must be appropriately secured in line with the relevant regulations. Suspending advertising hoardings or other loads (apart from flags) from cranes is prohibited for reasons of safety.
The use of liquid gas for heating purposes is prohibited. Suitable oil-fired heating can be used if approved by Munich Municipal Fire Department.
In other respects, the general regulations and those applying to the hall area are also valid for the outdoor exhibition area insofar as they can be meaningfully applied to them.

4.9. Two-storey stand construction

4.9.1. Application for planning permission
Two-storey exhibition stands can only be built in Halls A1–A6, B1–B6 and C1–C6 providing prior approval has been granted by Munich Municipal Fire Department, Messe München GmbH's exhibition management responsible for the given project and the Technical Exhibitor Service. Approval is also dependent on the required position in the hall and the floor space needed. An essential factor in the approval process is what effect the given two-storey stand will have on the design and transparency of the hall as well as on neighboring stands.
Hall B0 (ICM – International Congress Center Messe München) cannot accommodate two-storey structures.

4.9.2. Conditions applying to covered stand areas, height of internal stand areas, minimum distances
The clearance height in internal areas of two-storey stands must be at least 2.40 m on both the lower and upper floors.
A sprinkler system needs to be installed in accordance with VDS regulations if the covered stand area exceeds 30 m², with one sprinkler unit to be installed for every 12 m² of covered space or part thereof. All rooms erected within this area are to be included in the protection provided by the sprinkler system.
The minimum distance for stairways, open cabins, terraces / catering areas to the edge of aisles and to the perimeter of a neighboring stand is 3 m. If it is impossible to maintain the minimum distance to the neighboring stand, some form of screening of at least 2 m in height is to be erected in the area concerned for privacy purposes.

4.9.3. Working loads / Load assumptions
The floor of the upper storey of a two-storey stand within an exhibition hall must be designed to withstand working loads in compliance with DIN EN 1991-1-1 (2010) in conjunction with DIN EN 1991-1-1/NA (2010) Table 6.1DE: If the storey is used for meetings and customer service purposes, i.e. it is furnished with tables and chairs in a free arrangement or in the form of meeting cabins, it must withstand a working load of 3 kN/m² (Category C1). For unlimited use as an exhibition or sales area, as an assembly room with or without rows of chairs, the floor of the upper storey must be able to withstand a working load of 5 kN/m² (Category C3). A horizontal load of H = P/20 (P = working load) is to be assumed if sufficient longitudinal / lateral stability is to be achieved. The respective use must be marked clearly in the plans submitted for approval purposes.
Stairways must always be able to withstand working loads of 5 kN/m². Balustrades and banisters must be designed to withstand loads of 1 kN/m at handrail height. Proof must be provided that the pressure applied by the supports does not exceed the maximum permissible pressure the hall floor can withstand (see Item 3.1. Hall data).

4.9.4. Escape routes / Stairways
On two-storey stands with an area covered by the upper storey of up to 100 m², only one stairway is required. The stairway must emerge beyond the covered area of the stand. The length of any escape route from the upper floor to a main hall aisle on the ground floor may not exceed 25 m.
Stands with a floor area of up to 100 m² require one exit with a clearance width of at least 0.90 m. Stands with a floor area of more than 100 m² require two exits, each with a clearance width of at least 0.90 m. Stands with a floor area of more than 200 m² require two exits, each with a clearance width of at least 1.20 m. For stands with a floor area of more than 400 m², Messe München GmbH's Technical Exhibitor Service stipulates the number of exits and their respective clearance width in compliance with the statutory and regulatory requirements valid at the given time.
Winding or spiral stairways are not permissible on emergency escape / rescue routes. The height of the riser may not exceed 0.19 m and the tread depth no less than 0.26 m.
The width of the escape / rescue routes (exits, stairways, aisles) is to be based on the maximum number of persons needing to use the escape / rescue routes in an emergency and sized accordingly. Stairways require a minimum clear width of 1 m.
On stands with an upper storey area in excess of 100 m², at least two stairways are required, to be located at opposite ends of the stand. Half of these stairways must emerge beyond the covered area of the stand.
In the case of multi-storey stand structures in the outdoor exhibition area, each main unit used on each storey must be equipped with two separate escape routes. An exit out into the open air may be no further than 30 m from any point on the stand.
Each storey must be equipped with at least one exit leading out into the open air designed such that it can be used without risk as an escape route (with its own stairway or outside staircase).
All stairways should be designed to comply with DIN 18065. No items may be stored or shelving installed in areas on or under stairways without risers.
Handrails must offer a secure grip and be of a continuous nature. Two handrails are to be fitted on stairways that are wider than 1 m.

4.9.5. Building materials
On two-storey exhibition stands, load-bearing components, ground floor ceilings and upper storey floors must be made of at least flame-retardant (according to DIN 4102 or EN DIN 13501-1) building materials.
Floor coverings and wall panelling and ceilings can be made of such building materials as are allowed and normally used for stand-building purposes. Anchoring materials to the floors in the halls is not permitted.
General statutory building regulations require compliance. We also reserve the right to impose further requirements in respect of safety and fire protection until such time as acceptance of the given stand has been granted.

4.9.6. Upper storey
Any partitioned rooms on stands in the halls used by staff must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape / rescue route. Such rooms used by staff as may be accessed or left via a partitioned room only ("trapped" rooms) are not permitted on stands located in halls. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape / rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).
The bottom of any balustrades must be fitted with skirting of at least 0.05 m in height as well as knee-high skirting, grid or solid panelling or similar to prevent persons from falling. To prevent objects (e.g. glasses) from being placed on balustrades where they can easily fall off, the handrails or the tops of the balustrades must be appropriately shaped e. g. circular or semi-circular. Balustrades should be designed and constructed in compliance with Items 4.6. and 4.9.3.
Kindly contact Messe München GmbH's Technical Exhibitor Service for details concerning ceilings to be located above areas on the upper floor of your stand.

4.10. Non-compliance / Violation and liability
Stand structures that have not been approved or do not comply with the Technical Guidelines or relevant statutory regulations must be altered or removed as appropriate. Non-compliance with deadlines in respect of the work to be executed entitles Messe München GmbH to carry out the alterations itself and / or have them carried out by third parties at the expense and risk of the exhibitor. Insofar as the exhibitor or stand-builder as appointed fails to comply with the stand construction regulations set out above, the exhibitor is liable for all damage resulting from violation of the stand construction regulations. Moreover, the exhibitor and / or the commissioned stand-builder herewith indemnify the trade fair company against all third-party claims asserted against the trade fair company due to violation of the aforementioned stand construction regulations.

5. Operational safety, technical safety regulations, other technical requirements and supply systems

5.1. General regulations
The exhibitor is responsible for the operational safety and compliance with occupational safety and health standards and accident prevention regulations at his stand. Stand construction and dismantling work may only be carried out in accordance with the relevant statutory labor and industrial regulations valid at the given time.

5.1.1. Damage
Any damage caused by exhibitors or their agents within the trade fair center, its buildings or facilities will be remedied by Messe München GmbH at the expense of the exhibitor concerned at the end of the given event.

5.1.2. Coordination of work at the trade fair center
In the event that work has to be carried out simultaneously by employees from different companies on the exhibition stand / in the event area (notably in the stand setup and dismantling phases), such work has to be coordinated by the stand construction manager pursuant to the Work Safety Act – ArbSchG and the DGUV Regulation 1 (German Statutory Accident Insurance) in the case of any potential mutual risk. This also applies notably to work by the trade fair company's service providers

on the exhibition stand. Furthermore, measures necessary for improving the safety and health protection of employees at their place of work pursuant to European Guideline EG-RL 89/391/EWG valid at the given time are to be noted and implemented in respect of the work at the exhibition center.

5.2. Use of machinery

The use of bolt, nail and stud guns may be examined and permitted on a case-by-case basis.
The use of woodworking machines without chip exhausters is not permitted.
The right to use cranes and forklift trucks is reserved for Messe München GmbH's authorized forwarding agents.
Only such work platforms as are supplied by Messe München GmbH's authorized service partners may be used. The work platforms rented from such companies may only be operated by persons over 18 years of age qualified to do so. The qualification for this must comply at the very least with that set out in German Employers' Liability Insurance Association Principle DGUV-G 308/008. In special cases, the approval of Messe München GmbH's Technical Exhibitor Service must be sought.

5.3. Electrical installation

5.3.1. Connections

Electrical installations from the utility ducts to the stands may only be fitted by Messe München GmbH and/or contractors appointed by it. The electrical installations to be exclusively fitted by Messe München GmbH and/or contractors appointed by it include the main electrical connection and cabling, master fuse and, if applicable, the master switch/electricity meter. Messe München GmbH's Technical Exhibitor Service reserves the right to restrict the electrical connection to one basic connection per stand for reasons of safety. The use of generators on the stands is prohibited unless prior written approval has been obtained from Messe München GmbH's Technical Exhibitor Service. Exhibitors are expressly forbidden to obtain electricity from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with electricity. This applies particularly to neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such electricity as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands. Power supply to the stand, or parts of electrical consumers on the stand, with electricity from self-installed energy storage or energy generation systems is not permitted.
A ground plan indicating the required position of the connections should be attached to the ordering media.
The exhibitor is responsible for ensuring that the electrical installation is able to provide all items on the stand requiring electricity with sufficient power such that they can operate simultaneously. Should this not be the case, Messe München GmbH is entitled to upgrade the electrical installation at the expense of the exhibitor at the prices stated in the ordering media for exhibitor services without being asked to do so by same, such that the above requirement is met.
Power supply lines will be laid in utility ducts wherever possible, but may have to be run above ground if the location of the connection point makes this necessary. Messe München GmbH is entitled to run power lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the electrical connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand.
Should the exhibitor wish power lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any power lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned.
To the extent that power consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per-kW/h prices shown in the ordering media for exhibitor services.
For safety reasons, Messe München GmbH resereves the right to switch off the exhibitor's power supply after the event has finished.

5.3.2. Stand installation

Electrical installation work within the confines of the stand can be carried out by the exhibitor's own electrical fitters or approved electrical contractors in accordance with VDE (German Association of Electrical Engineering, Electronics and Information Technology) regulations, VDS regulations and accepted technical practice.
Electrical installation work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted.
Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more power than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.3.3. Installation and operating regulations

All electrical installations must be fitted in compliance with the latest safety regulations issued by the German Association of Electrical Engineers (VDE), whereby special attention should be given to VDE 0100-718, 0128 and IEC Norm 60364-7-711.
The ratio of high or low-frequency interference transmitted to the mains may not exceed the levels specified in VDE 0160, VDE 0838 (EN 50 006) and EN 61 000-2-4.
Conductive components must be included in the precautions intended to prevent indirect contact (stand earthing).
The regulations set out in the Notice "Electrical Engineering" require compliance.
All exhibition stand electrical installations will be inspected by an expert for compliance with the regulations effective at the given time for the Munich Exhibition Center. The inspection will be organized by Messe München GmbH.

5.3.4. Safety precautions

As a special safety precaution, all heat-emitting electrical equipment (hot-plates, spotlights, transformers, etc.) must be installed on a non-flammable, asbestos-free base and monitored adequately during operation. Accessibility must be ensured at all times.
Depending on the amount of heat generated and/or emitted, adequate distance must be maintained between the equipment concerned and any flammable materials in the vicinity.
Lamps may not be attached to flammable decorations or the like.

5.3.5. Safety lighting

Stands whose specific design or structure render the existing general safety lighting ineffective must be equipped with their own, additional safety lighting. It is to be installed according to currently accepted technical standards. It must be mounted such that safe orientation and access to the general escape routes is guaranteed.

5.4. Installation of water/wastewater facilities/water attractions

All installations on stands must comply with the relevant drinking water regulations valid at the given time such that any reduction in the quality of drinking water due to the installation and operation of a water/wastewater connection is ruled out.
Prior to being fed into the hall supply system, the water is channelled via a water treatment plant (chlorine dioxide). The process is in compliance with the relevant drinking water regulations.

5.4.1. Connections

Water/wastewater facilities from the utility ducts to the stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The water/wastewater installations encompass the main water connection (supply and drainage) with supply and drain pipes as well as a water meter if applicable. The exhibitor is not allowed to obtain water for his stand from such persons as have not been authorized to supply water by Messe München GmbH. Exhibitors are expressly forbidden to obtain water from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such water as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.
Connection plans indicating the required position of the connections should be attached to the ordering media.
The exhibitor is responsible for ensuring that the water/wastewater installation is able to cater for all items on the stand requiring water/wastewater facilities such that they can all operate simultaneously. Should Messe München GmbH determine that the water/wastewater installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring such facilities, Messe München GmbH is entitled to upgrade the water/wastewater installation at the expense of the exhibitor at the prices stated in the ordering media for exhibitor services without being asked to do so by same.
Water/wastewater piping in the halls will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In the outdoor exhibition area, water/wastewater facilities can generally be installed; the piping can be laid either along the ground or underneath it.
In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.
Messe München GmbH is entitled to run water/wastewater pipes and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the water/wastewater connection to the neighboring stands at the same or lower cost without laying pipes and connections across the exhibitor's stand.
Should the exhibitor wish piping to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any piping laid in this respect must give due consideration to the safety of the public and exhibitors alike and is payable by the exhibitor concerned.
To the extent that water consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per-m³ prices shown in the ordering media for exhibitor services.
Wastewater polluted with chemicals may not be fed into the sewage system (see also Item 6.2.1.).
For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' water supply after the event has finished.

5.4.2. Stand installation

Plumbing facilities (water/wastewater facilities) within the confines of the stand can be installed by the exhibitor's own plumbers or approved plumbing contractors in accord ance with relevant German/EU requirements and accepted technical practice.
Plumbing work within the confines of the stand can also be carried out by Messe München GmbH and/or contractors appointed by it providing an appropriate order is submitted.
To the extent that plumbing work including connecting up equipment requiring water (devices with water supply and wastewater drainage facilities, e.g. sinks) is not to be carried out by Messe München GmbH and/or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the start of the stand setup period at the latest, as to which plumbing contractors and/or plumbers will be carrying out the plumbing work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring water/wastewater facilities and charge the exhibitor with the costs incurred at the prices stated in the ordering media for exhibitor services.
Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more water than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.
For safety reasons, dishwashers without a fitted drainage pump are not to be connected to the water mains if the drainage gradient is insufficient.
The connection of refrigerators/freezers with open refrigeration cycles should be registered with Messe München GmbH's Technical Exhibitor Service. The water consumed will be measured via meters and charged at the rates stipulated in the ordering media for exhibitor services. Messe München GmbH reserves the right to prohibit the use of refrigerators/freezers with open refrigeration cycles. In cases where water is used on the stand, e.g. for ponds and fountains or for water wall, air humidifier and other spray systems, perfectly hygienic conditions must be guaranteed at all times. Verification of compliance is to be presented at the request of the exhibition company.

5.5. Installation of compressed-air facilities

5.5.1. Connections

The provision of exhibition stands with compressed air is possible in both the halls and the outdoor exhibition area. It generally occurs via a connection to a compressor station. Messe München GmbH reserves the right to install a compressor for the supply of compressed air on the stand in cases where, for instance, little compressed air is required. The use of a compressor to be supplied by the exhibitor himself has to be notified to Messe München GmbH's Technical Exhibitor Service four weeks prior to commencement of the stand construction period of the given event at the latest. The exhibitor is not allowed to obtain compressed air for his stand from such persons as have not been authorized to supply compressed air by Messe München GmbH. Exhibitors are expressly forbidden to obtain compressed air from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such compressed air as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.
Compressed-air facilities from Messe München GmbH's own mains to the individual stands may only be installed by Messe München GmbH and/or a contractor appointed by it. The compressed-air installations encompass the main compressed-air connection together with associated compressed-air supply lines.
The exhibitor is responsible for ensuring that the compressed-air installation is able to provide all items on the stand requiring compressed air with sufficient compressed air such that they can all operate simultaneously. Should Messe München GmbH determine that the compressed-air installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring compressed air, Messe München GmbH is entitled to upgrade the compressed-air installation at the expense of the exhibitor at the prices stated in the ordering media for exhibitor services without being asked to do so by same.
Compressed-air supply lines will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary.
Messe München GmbH is entitled to run compressed-air supply lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the compressed-air connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand.
Should the exhibitor wish compressed-air supply lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any compressed-air supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned.
A ground plan indicating the required position of the connections should be attached to the ordering media.

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' compressed-air supply after the event has finished.

5.5.2. Stand installation

Compressed-air installation work within the confines of the stand can be carried out by the exhibitor's own fitters or approved contractors in accordance with German / EU requirements and accepted technical practice.

Compressed-air installation work within the confines of the stand can also be carried out by Messe München GmbH and / or contractors appointed by it providing an appropriate order is submitted.

To the extent that compressed-air installation work including connecting up equipment requiring compressed air (appliances with compressed air connections) is not to be carried out by Messe München GmbH and / or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the commencement of the stand setup period at the latest, as to which contractors and / or fitters will be carrying out the compressed-air installation work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring compressed air and charge the exhibitor with the costs incurred based on the rates applying to the given event.

Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more compressed air than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.6. Gas installation

5.6.1. Connections

Gas supply facilities from the utility ducts to the stands may only be installed by Messe München GmbH and / or a contractor appointed by it. The gas installations encompass the main gas connection with supply lines and stopcock as well as a gas meter if applicable. The exhibitor is not allowed to obtain gas for his stand from such persons as have not been authorized to supply gas by Messe München GmbH. Exhibitors are expressly forbidden to obtain gas from neighboring stands. Furthermore, exhibitors are not entitled to supply any third parties at the trade fair center apart from his co-exhibitors with such gas as is supplied to him by Messe München GmbH. This applies particularly to neighboring stands.

Connection plans indicating the required position of the connections should be attached to the ordering media.

The exhibitor is responsible for ensuring that the gas installation is able to provide all items on the stand requiring gas with sufficient gas such that they can all operate simultaneously. Should Messe München GmbH determine that the gas installation ordered by the exhibitor cannot guarantee the simultaneous operation of all items requiring such facilities, Messe München GmbH is entitled to upgrade the gas installation at the expense of the exhibitor at the prices stated in the ordering media for exhibitor services without being asked to do so by same.

Gas supply lines in the halls will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

Messe München GmbH is entitled to run gas supply lines and connections serving neighboring stands across the exhibitor's stand unless Messe München GmbH can provide the gas connection to the neighboring stands at the same or lower cost without laying supply lines and connections across the exhibitor's stand.

Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, Messe München GmbH's prior approval must be sought. Any gas supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned.

To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per-m³ prices shown in the ordering media for exhibitor services.

The use of gas for lighting and / or heating purposes (e. g. radiation heaters) as a stand design element is prohibited. As a rule, exhibits are exempted from this requirement. All burners must be equipped with low-setting controls or automatic ignition devices.

The exhibitor assumes sole responsibility for compliance with the relevant safety regulations, above all those stipulated by DVWG, TÜV (Technical Inspectorate), Munich Municipal Fire Department and Munich Municipal Works Department.

For safety reasons, Messe München GmbH reserves the right to cut off the exhibitors' gas supply after the event has finished.

5.6.2. Stand installation

Gas installation work within the confines of the stand can be carried out by the exhibitor's own fitters or approved contractors in accordance with German / EU requirements and accepted technical practice.

Gas installation work within the confines of the stand can also be carried out by Messe München GmbH and / or contractors appointed by it providing an appropriate order is submitted.

To the extent that gas installation work including connecting up equipment requiring gas (appliances with gas connections) is not to be carried out by Messe München GmbH and / or contractors appointed by it, the exhibitor has to notify Messe München GmbH in good time prior to the commencement of the work concerned, but 14 days prior to the commencement of the stand construction period at the latest, as to which contractors and / or fitters will be carrying out the gas installation work. If Messe München GmbH is not supplied with this information by the set time, Messe München GmbH will connect up the equipment requiring gas and charge the exhibitor with the costs incurred at the prices stated in the ordering media for exhibitor services.

Any connections, machines or equipment that have not been authorized, do not comply with the relevant regulations or use more gas than indicated in the application are prohibited. They can be removed from the stand and put in storage by Messe München GmbH at the expense and risk of the exhibitor.

5.7. Information and communications services

All fixed-line connections for information and communications services are provided exclusively by Messe München GmbH.

Connection plans indicating the required position of the connections should be attached to the ordering media.

5.8. Machinery, pressure containers and exhaust systems

The following technical requirements apply equally to all types of machinery and equipment, including robots, whether stationary or mobile, controlled or operated as stand-alone systems.

5.8.1. Machine noise

The operation of any noise-emitting machinery and / or devices requires Messe München GmbH's prior written approval. It may not disturb any other event participants, cause crowding that blocks the aisles nor drown out the public address system in the halls. Noise-emitting machinery and / or devices may only be operated for short periods of time and only as long and often as the given demonstration requires. The noise level at the stand perimeter may not exceed 70 dB(A).

Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such performances as cause noise, visual disturbance or, for other reasons, constitute a significant disturbance to the event or its participants.

If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH's rights described above.

5.8.2. Product Safety

The exhibitor is principally obliged to display only those products that meet European marketing requirements (e. g. specific EU directives such as the Machinery Directive, Toy Directive, Low-voltage Directive, Medical Products Directive, PSA Directive, etc.) and the national legislation based on them (e. g. the German Product Safety Act—ProdSG). Contrary to this, such products may also be displayed at fairs and exhibitions as do not yet comply with the fundamental safety requirements. In such cases, however, a sign must be attached to the product indicating that it may only be marketed in the EU and the European Economic Area (EEA) upon compliance with all relevant legal requirements, or that the product is only intended for export to non-EU states and non-EEA states.

The exhibitor authorizes Messe München GmbH with the approval of the relevant authorities to publicly declare on its behalf that the conformity evaluation procedures have not yet been concluded in connection with such exhibits as do not have the prescribed CE coding, and that these exhibits do not yet comply with the formal and safety provisions of the relevant regulations and may not be sold or purchased in the countries of the EU and EEA until such time as they comply with these regulations.

Products may (and must) be provided with CE coding only when they are subject to specific EU directives prescribing such CE coding. For such products, a conformity assessment must be conducted, technical documents verifying conformity prepared, an EU conformity declaration issued and the CE coding attached. Operating instructions, safety information, etc. in the user's national language are to be provided or attached.

Any precautions necessary for the protection of persons must be taken by stand personnel in connection with demonstration activities.

The stand personnel is also responsible for ensuring that no machines are activated without authorization.

5.8.2.1. Safety devices

Machinery and equipment components may only be operated if all relevant safety devices are in place. The standard safety devices can be replaced by a secure covering made of organic glass or another suitable, transparent material.

Where equipment is not operated, the safety devices can be removed to give visitors a clearer view of the design and construction of the otherwise covered components.

The safety devices must then be clearly displayed next to the machine.

5.8.2.2. Test procedures

The exhibited technical equipment will be inspected for its accident prevention and safety characteristics by the relevant supervisory authority—the Factory Inspectorate—together where necessary with the relevant technical committees of the Employers' Liability Insurance Association and for its compliance with the relevant safety requirements. Exhibitors are advised to have their EU Conformity Declaration available on the stand for CE coding verification purposes. If in doubt, exhibitors should contact the relevant authorities in good time prior to commencement of the event.

5.8.2.3. Operating ban

Furthermore, Messe München GmbH is entitled to prohibit the operation of machinery, equipment and other devices at any time Messe München GmbH deems it to constitute a risk for persons and / or property.

5.8.2.4. Additional safety measures

All work devices and construction equipment must have currently undergone an inspection pursuant to the Industrial Safety Directive (BetrSichV). No unsecured loads may be lifted above persons. For further information with regard to loads above persons at events, kindly refer to DGUV Information 215-313 "Loads above persons." Moreover, technical or organizational measures must be taken to guarantee that the uncontrolled lowering of parts of the devices / loads is impossible should a hydraulic system or traction drive fail. This can be done, for example, by cordoning off the area of risk, using a hose rupture protection device or mechanical locking device for supporting hydraulic cylinders. The exhibitor is responsible for stand safety and the safe operation of all exhibits and must be able to provide verification if required. The trade fair company reserves the right, in justified cases, to have the equipment inspected on site by a qualified person at the expense of the exhibitor.

5.8.3. Pressure containers

5.8.3.1. Acceptance certificates

Pressure containers may only be operated on the stand if the tests / acceptance inspections required by the Operating Safety Directive (BetrSichV) have been carried out on them. Any proof of testing (certificates and / or recordings) issued as a result should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.8.3.2. Testing

In addition to the presentation of a valid structural and test certificate (EC conformity declaration and any other necessary documents in German and English), an acceptance test must also be conducted on site. If applied for in good time, four weeks prior to the commencement of the trade show at the latest, pressure containers subject to testing may be put through the acceptance test by the Technical Inspectorate up to one day prior to the commencement of the event.

Inquiries in connection with this are to be addressed to Messe München GmbH's Technical Exhibitor Service.

A person responsible for the pressure container must be present on the exhibition stand.

5.8.3.3. Rental equipment

If hired equipment is used on the stand, the above regulations apply accordingly. Above all, any proof of testing issued (see Item 5.8.3.1.) should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.8.3.4. Verification

The requisite acceptance certificates should be available on the stand for Factory Inspectorate verification purposes.

5.8.4. Exhaust gases and vapors

Vapors and gases which are emitted by exhibits and equipment and are flammable, toxic or merely unpleasant for event participants may not be released in the halls, but must be fed out into the open air via appropriate piping in accordance with the provisions of the German Emissions Control Act.

5.8.5. Exhaust systems

Such vapors and gases as are flammable, toxic or merely unpleasant for event participants must be fed off via appropriate exhaust piping. The ducting may only be installed by Messe München GmbH or a contractor appointed by it. A ground plan indicating the required position of the ducting should be attached to the ordering media.

5.9. Use of compressed gases, liquid gases, flammable liquids, fuel pastes and other fuels

As a general rule, the use of compressed gases, liquid gases and flammable liquids is prohibited. Special approval to be applied for via the form "Application for Preventive Fire Protection" can be granted by the Munich Municipal Fire Department. The prerequisite for special approval by the Municipal Fire Department is that these compressed gases, liquid gases or flammable liquids are required for the operation or demonstration of exhibits. There is no entitlement to the granting of special approval.

Empty cylinders in which compressed gases, liquid gases or flammable liquids were contained may not be kept or stored on the stand or in the hall. Only empty cylinders may be used for such equipment

and installations as are not operated for demonstration purposes. These must be marked as such in a clearly visible way.
The storage of such items in the hall is generally prohibited. An officially approved PG 6 fire extinguisher in accordance with DIN 14406 or DIN EN 3 is to be kept on the stand.

5.9.1. Compressed and liquid gas installations

5.9.1.1. Approval of compressed gas cylinders
The storage and use of liquid gas or other flammable or non-flammable gases in compressed gas cylinders, compressed gas packs or tanks is prohibited without the written approval of Messe München GmbH's Technical Exhibitor Service. Compressed gas cylinders must be protected against impact, falling over, and access by unauthorized parties and heating up in accordance with the relevant accident prevention regulations. Toxic gases may not be used.

5.9.1.2. Use of liquid gas
The use of liquid gas for heating and cooking purposes is prohibited.
Should liquid gas be nevertheless required, only one liquid gas cylinder with a capacity of up to 11 kg per exhibition stand may be set up after approval has been granted by the exhibition company. The liquid gas cylinder in use must be protected against access by unauthorized parties and heating up by keeping it in a fully enclosed, properly labelled metal cabinet (yellow sign with a black "G") with base ventilation.

5.9.1.3. Installation and maintenance
The setup and maintenance of liquid gas installations is subject to compliance with the "Technical Rules Governing Liquid Gas" DVFG-TRF 2012 (publisher: DVGW Deutscher Verein des Gas- und Wasserfaches e.V. and DVFG Deutscher Verband Flüssiggase e.V.), DGUV Regulation 110-010 "Use of Liquid Gas". The Technical Rules for Hazardous Substances (TRGS) 510 and 800 should also be noted. With the application for approval, an explosion protection document pursuant to art. 3 and art. 5 of the Industrial Safety Ordonance must be drawn up and submitted by the operator of the installation. Each gas-driven consumer appliance must be equipped directly with a shut-off valve that is readily accessible at all times. The entire installation is to be checked by a specialist (qualified person) pursuant to DGUV principle 310-005.

5.9.1.4. Pressure equipment directive
The provisions of the Operational Safety Directive and the Pressure Equipment Directive of September 27, 2002, BGBl. I, p. 3806 in the version valid at the given time are binding and require compliance.

5.9.2. Flammable liquids
The storage of flammable liquids is generally prohibited. Operations-related exceptions are to be coordinated with Messe München GmbH at an early stage; written approval is required. DGUV rule 113-001 and the corresponding documents as well as the instructions on the safety data sheet all require compliance. The amount kept on the stand may not exceed the amount needed for a day's operations. Notification of filling activities is required. They may only be conducted in compliance with the technical safety regulations outside visitor hours. Empty cylinders must be removed from the hall immediately. The storage of flammable and / or explosive detergents in the hall is prohibited. The ban on smoking requires strict compliance. The use of dummies is prescribed for the purpose of exhibiting large quantities.

5.10. Hazardous substances
The usage of hazardous substances and building materials containing hazardous substances must be coordinated with the exhibition organizer. Compliance is required to this end with the Hazardous Substance Protection Act (Chemicals Act), BGBl I, part I, page 1,703, in conjunction with the Chemicals Prohibition Regulation (ChemVerbotsV) and the Hazardous Substance Regulation (GefStoffV). The relevant safety data sheet and risk assessment must be available for presentation or submission by the exhibitor.

5.11. Assembly rooms / Show areas
Presentations and acoustic advertising require Messe München GmbH's prior approval and must occur in such a way as not to disturb any neighboring exhibitors. The noise level at the stand perimeter may not exceed 70 dB(A). Despite having given its prior approval, Messe München GmbH is entitled to restrict or prohibit such presentations as cause noise, visual disturbance or, for other reasons, constitute a significant risk or disturbance to the event or its participants. The regulations stipulated by the relevant authorities must be observed.
Naked flames, open fires and actions constituting a fire risk are prohibited. Any exceptions to this ruling require the approval of Munich Municipal Fire Department. Electric switching systems may not be accessible to visitors.
To the extent that 200 or more seats need to be arranged, the total number of seats and the escape / rescue routes must be shown in a separate plan (seating plan scale 1:200) to be submitted to Messe München GmbH in triplicate, whereby the width of the escape / rescue routes is to be based on the maximum number of persons the room can accommodate and sized accordingly. A copy of the plan approved for the given usage should be displayed in a clearly visible location near the main entrance to the assembly room concerned. Partitioned assembly rooms must offer users an unobstructed line of sight in the direction of escape towards the nearest emergency escape / rescue route. Assembly rooms that can be accessed or exited via another partitioned room only ("trapped" assembly rooms) are prohibited. All measures that compromise a clear line of sight in the direction of escape of the nearest emergency escape / rescue route or its accessibility are prohibited. Messe München GmbH reserves the right to impose any safety- or fire protection-related demands that may become additionally necessary until such time as stands undergo official acceptance (see Item 4.4.4.).
Messe München GmbH reserves the right to impose additional conditions should the need arise.
The Assembly Place Directive (VStättV) applying at the given time (with particular regard to the operating requirements in part 4 with paras. 31 through 43, as well as para. 10 sect. 1, para. 14 sect. 3 and para. 19 sect. 6) requires compliance.
The width of the escape / rescue routes in assembly rooms is to be based on the maximum number of persons the room can accommodate and sized accordingly. The width clearance of each section of any given emergency rescue route must amount to at least 1.20 m per 200 persons. Graduated increases are only allowed in steps of 0.60 m. The required width of the given rescue routes must be verifiably calculated through to the circulation areas.
Exits in darkened rooms must be lit adequately (signs according to DIN EN ISO 7010 or ASR A1.3).
Curtains in the vicinity of the exits must open easily to the minimum exit width prescribed, end 10 cm above the floor and be extremely flame retardant. They are to be provided with a colored marking along the vertical edges used for opening and closing. They may not be sealed (tied together or similar) during operating hours. Applications should be submitted via the "Application for Preventive Fire Protection Measures" form in the ordering media for exhibitor services.
Assembly rooms must have at least two exits leading directly to the hall aisles. These exits should be located as far apart from each other as possible.
Seats arranged in rows must be fixed so they cannot be moved; any chairs arranged temporarily are to be firmly interconnected into rows. Seats must be at least 0.50 m wide. A width clearance of at least 0.40 m must be provided between the rows of seats. Seats arranged in blocks may comprise no more than 30 rows. Aisles with a minimum width of 1.20 m must be provided behind and between the blocks. No more than ten seats may be arranged at the side of an aisle. The seating plan must show places for both sitting and standing. The path from a seat at a table to the nearest aisle may not exceed 10 m. The distance between the tables should not be less than 1.50 m. The places for wheelchair users are to be marked separately.
Doors located on escape and rescue routes in assembly rooms must open out in the direction of escape and may have no thresholds. During the time in which persons stay in assembly rooms, the doors of the respective escape and rescue routes must be able to be opened from inside easily and to their full width at all times. In the case of show areas as defined in the Assembly Place Directive (VStättV) valid at the given time, a person responsible for event systems or an event system specialist (pursuant to paragraphs 39 and 40 in the Assembly Place Directive) is to be notified by name to Messe München GmbH's Technical Exhibitor Service.

5.12. Radiation protection

5.12.1. Radioactive materials
The use of radioactive materials is only possible with a special permit and Messe München GmbH's approval. The permit must be applied for via the appropriate authorities in accordance with the Radiation Protection Directive and submitted to Messe München GmbH at least six weeks prior to commencement of the given event. Insofar as a permit has been issued, the exhibitor must prove that the intended use of radioactive materials at the trade fair center is covered by the permit concerned.
See the Application for Preventive Fire Protection Measures form in the ordering media for exhibitor services for further information.

5.12.2. X-ray equipment and spurious radiation equipment
The operation of X-ray systems and interference emitters is subject to approval and must be coordinated with Messe München. Radiation protection legislation (Radiation Protection Act and Radiation Protection Ordinance) is to be observed.

5.12.3. Laser equipment
The operation of laser equipment is subject to notification and must be coordinated with Messe München GmbH. Together with the notification (see "Registration of Laser and X-Ray Equipment"), the exhibitor or organizer must submit the written appointment of a laser safety officer, and a risk assessment in accordance with Section 3 OStrV must be prepared for the operation of the laser equipment.
The requirements of the Occupational Health and Safety Ordinance on Artificial Optical Radiation 2006/25 EC/OStrV, the TROS Laser, DIN EN 60825-1, DIN EN 12254 and, in the case of show lasers, the requirements of DIN 56912 are to be observed and, for show laser systems, also the instructions in DGUV Information 203-036.
The operation of laser equipment may be appraised by an expert if necessary. The laser equipment may only be used if the conditions stipulated by the independent expert are complied with.

5.13. High-frequency equipment, radio systems, electromagnetic compatibility and harmonics (dirty power)
The operation of high-frequency equipment, radio systems and electromagnetic fields requires a special permit and Messe München GmbH's approval.
The operation of high-frequency equipment and radio systems is only permitted if it complies with the provisions of the Telecommunication Installations Act (BGBl I) and the Electromagnetic Compatibility of Equipment Act (EMVG).
The use of paging systems, microport equipment, two-way radio intercom equipment and telecontrol equipment is subject to approval by the Telecommunications and Post Regulatory Authority. A copy of the approval documents issued by the Regulatory Authority is to be submitted to Messe München GmbH in good time prior to the commencement of the given event.
Moreover, the operation of high-frequency equipment and radio systems is only permitted if a sufficiently large frequency gap is verifiably left between the frequencies / applications they use and those already in use at the trade fair center. This verification must be submitted to Messe München GmbH. Details regarding the frequencies / applications in use at the trade fair center are available from Messe München GmbH's Technical Exhibitor Service.
In case exhibits are shown or stand decorations used, in which electrical, magnetic or electromagnetic fields are generated, the provisions of the Twenty-sixth Ordinance for the Implementation of the Federal Immission Control Act must be adhered to. Electrical installations or exhibits and the exhibition stands are to be designed in such a way as to prevent the power supply network of the exhibition facility being affected by unacceptably high harmonic oscillations (dirty power) (see item 5.3.3.).

5.14. Cranes, forklift trucks, exhibition goods, packaging, goods consignments
The forwarding agents under contract to Messe München GmbH, hereinafter termed "official forwarding agents," exercise sole forwarding agent rights at the trade fair center e. g. transportation of exhibits, stand structures, etc. to the stands incl. provision of any auxiliary and work equipment (forklift trucks, cranes, work platforms, etc.) required as well as customs clearance for temporary or permanent importation purposes. Only official forwarding agents may be appointed to render the forwarding agent services mentioned at the trade fair center. In special cases approval must be obtained from Messe München GmbH's Technical Exhibitor Service.
Messe München GmbH assumes no liability whatsoever for any risks arising from the activities of the official forwarding agents. No empty goods or packaging of any kind may be stored on the stands.
The exhibitor is not entitled to designate Messe München GmbH as the consignee for goods consignments (exhibition goods, stand-building materials, information material and the like) or any other consignments that are not meant for Messe München GmbH but for the exhibitor or a third party. Messe München GmbH is entitled but not obliged at the expense and risk of the given exhibitor and against reimbursement of all the costs incurred to accept and store such consignments or appoint an official forwarding agent to store them, above all in respect of exhibition goods and packaging. No claims can be asserted against Messe München GmbH to the effect that it accepted such consignments without checking their condition and completeness, did not check the cargo and forwarding-agent invoices issued or did not store or keep the given goods correctly.

5.15. Musical renditions
For all types of musical and audio-visual renditions, permission is required from the German Performing Rights Society (GEMA) in accordance with the statutory provisions of the Copyright Act. Any non-approved musical playback may be subject to claims for damages being asserted by GEMA (Section 97 of Copyright Act). Kindly address your applications and enquiries to:
www.gema.de/fileadmin/user_upload/Musiknutzer/Informationen/information_messe_e.pdf

5.16. Beverage dispensing systems
For the installation and operation of beverage dispensing systems on the stand, the relevant statutory legislation, above all the provisions of the Beverage Dispensing Systems Directive (TRSK) 400 No. 3.3.1. and No. 3.3.2. and the Operating Safety Directive (BetrSichV) must be observed.
Further information can be found in the Notice "Registration of Beverage Dispensing Equipment / Notification of Intention to Serve Food and Beverages."

5.17. Food supervision
In connection with the distribution of food samples for immediate consumption and the on-site sale of food and beverages, the relevant statutory legislation, above all the provisions of the Food Hygiene Directive must be observed.
As far as the commercial preparation or distribution of food is concerned, the exhibitor must observe the provisions of the Infection Prevention Act. It is up to the exhibitor to inform himself about all relevant

regulations, including those stipulated by local safety authorities, and to observe them. Further information can be found in the Notice “Registration of Beverage Dispensing Equipment / Notification of Intention to Serve Food and Beverages.”

5.18. Disturbance due to exhibition goods

Exhibition goods that, by virtue of their appearance, smell, noise, vibration or similar characteristics, constitute a significant disturbance to the running of the given event, and above all put event participants or third-party objects at considerable risk or impinge upon them, are to be removed immediately at Messe München GmbH’s request. This obligation of the exhibitor concerned still applies even if he indicated such characteristics in his application and his application was approved. Should the exhibitor fail to meet his obligation by not immediately removing the exhibition goods causing the disturbance, Messe München GmbH is entitled to remove the exhibition goods concerned at the expense and risk of the exhibitor or close down his stand without the exhibitor being entitled to claim damages from Messe München GmbH or the relevant organizer. In such cases, Messe München GmbH decides when the stand that has been closed down should be dismantled.

If a fair, exhibition or other event is not organized by Messe München GmbH but by another organizer, the organizer concerned is entitled to exercise Messe München GmbH’s rights described above.

5.19 Animals

The introduction of animals into event areas is subject to notification and must be carried out specifically in compliance with hygiene regulations, animal welfare and the evacuation of people and animals. An evacuation concept must be coordinated with Messe München GmbH on request. Official notification, veterinary and approval requirements remain unaffected by this. Animals should be brought in only within the scope of the event content.

6. Environmental protection

Messe München GmbH is committed to the protection of the environment.

The exhibitor undertakes to ensure that he and his sub-contractors fully comply with all environmental protection-related regulations and requirements.

At the trade fair center, such materials and products as are characterized by their durability, repair friendliness and recyclability, as produce less waste or waste that is easier to dispose of and / or as are made of residual materials or waste should be used to the greatest possible extent.

One-way tableware for catering purposes is to be avoided. Beverages should be purchased in reusable containers (deposit bottles) as far as possible. However, if disposable tableware is used in exceptional circumstances, only ecologically safe materials may be used, i.e., degradable without harmful effects on groundwater or which can be burnt in waste incinerators without generating residues harmful to the environment.

6.1. Waste management

Pursuant to the Recycling Management Act, the Industrial Waste Directive (GewAbfV) and the Waste Framework Directive (Directive 2008/98/EG with amendments via Directive (EU) 2018/851), the prime aim is to avoid generating waste at trade fair centers during the stand setup period, the duration of the fair and the dismantling period.

Exhibitors and their contractors are obliged to contribute to this in every phase of the event. This aim must be pursued at all times, even in the planning stage, and coordinated with all parties involved.

As a general rule, only such materials as can be recycled and pollute the environment as little as possible are to be used for stand construction and operation purposes.

6.1.1. Waste disposal

The exhibitor may only appoint Messe München GmbH to dispose of its waste at the exhibition center.

The exhibitor is to ensure that its contractors only appoint Messe München GmbH to dispose of their waste at the trade fair center.

Messe München GmbH is entitled to appoint its contractors to dispose of waste at the trade fair center.

Any materials left behind may be disposed of, without verification of their value, at the exhibitor’s expense for an increased fee.

6.1.2. Hazardous waste

The exhibitor is obliged to register with Messe München GmbH in good time for disposal such waste as is by virtue of its nature, characteristics or quantity particularly hazardous to health or the environment, explosive or easily inflammable (e. g. batteries, varnishes, solvents, lubricants, machine oils, coolants, printing dyes and inks, paints), together with the relevant data safety sheet details.

6.1.3. Waste brought to the exhibition center

Such materials and waste as are not used or generated in connection with the given event in the stand construction or dismantling periods or its actual duration may not be brought to the trade fair center.

6.1.4. Waste disposal fees

Waste registered for disposal will be disposed of by Messe München GmbH at the prices valid at the time of the event. Messe München GmbH reserves the right to demand higher charges for the disposal of mixed waste than for fully presorted, recyclable materials.

For such waste generated by the exhibitor or his contractors as has not been registered with Messe München GmbH for disposal, Messe München GmbH is entitled to charge lump-sum compensation equating double the charge it would have raised for disposal of the same quantity of mixed waste. Messe München GmbH’s right to claim further compensation remains unaffected. The exhibitor may demand a reduction in the lump-sum compensation if he proves that Messe München GmbH has incurred less damage. Waste generated by the exhibitor or his customers is considered to be all such waste as is located on the exhibitor’s stand, unless he can prove that the waste has not been generated by him or his contractors.

All such objects as are located on the exhibitor’s stand after the exhibitor has recognizably left the stand will be treated as waste generated by the exhibitor or his contractors not registered with Messe München GmbH for disposal unless the exhibitor proves that the these objects were neither in his nor in the possession of his contractors during the entire period of the event, including stand setup and dismantling times.

The exhibitor has the option during the dismantling period stated in the Terms of Participation, between 08:00 and 17:00, of having the due and proper clearance of his exhibition stand confirmed by Messe München GmbH.

6.2. Water, wastewater, ground protection

6.2.1. Oil / Grease separators

Exhibitors producing, processing, demonstrating or serving food or other goods containing oil and / or grease in quantities exceeding those of a standard household nature are prior to the disposal of the food and goods concerned to collect the accumulated oil and grease separate from other waste in appropriate containers provided on request upon payment of a charge by Messe München GmbH and to place them on the perimeter of their stands ready for collection by Messe München GmbH.

Exhibitors with dishwashers or other kitchen equipment on their exhibition stands as are not of a standard household nature must drain off the wastewater generated on their stands via oil / grease separators. The order form for the installation of an oil / grease separator is available on request from Messe München GmbH’s Technical Exhibitor Service.

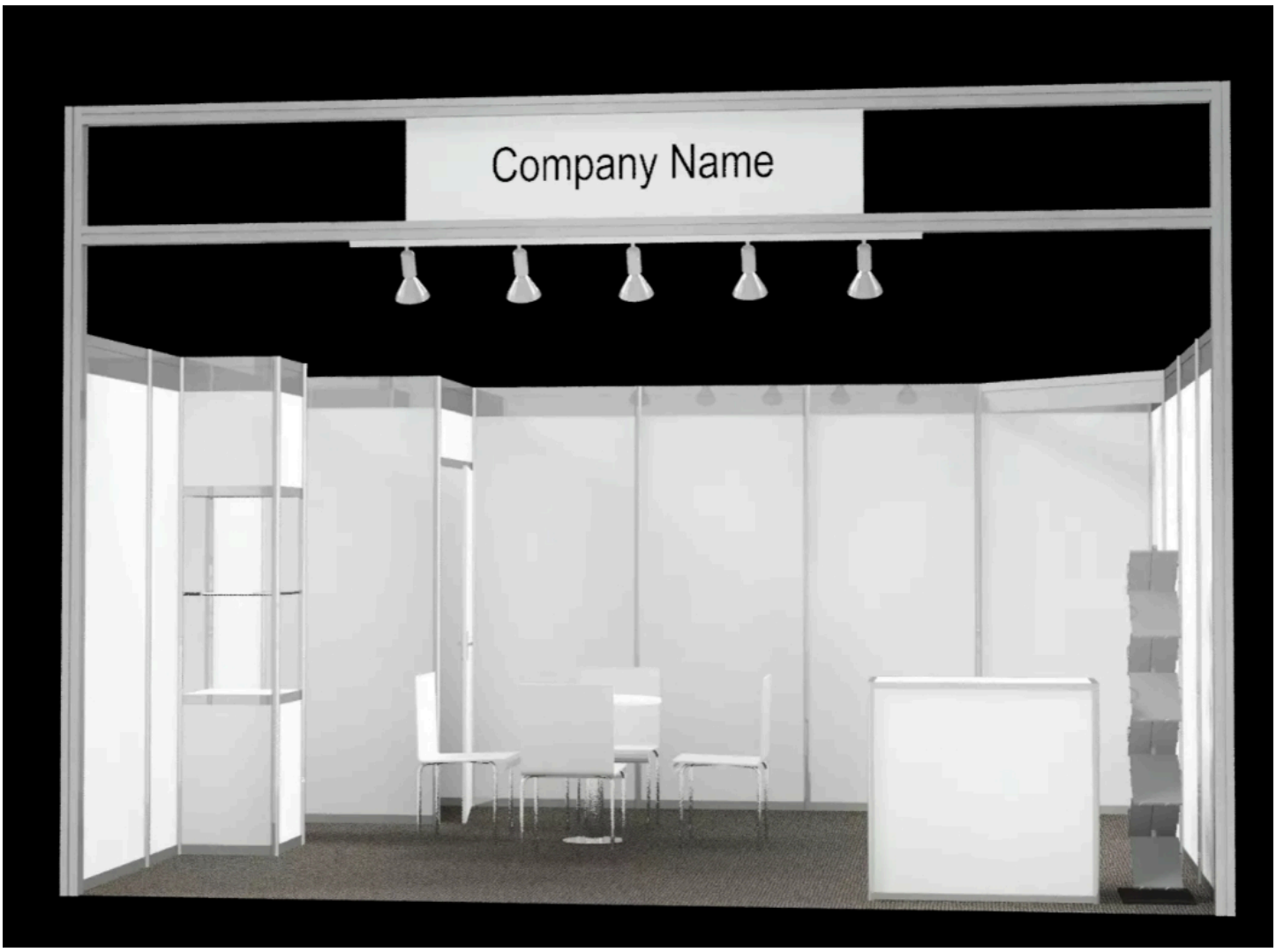
6.2.2. Cleaning / Detergents

Messe München GmbH organizes the cleaning of the areas of general access and other relevant areas at the exhibition center to the extent that they are not leased to exhibitors or other third parties. Exhibitors are responsible for cleaning their exhibition stands. This must be carried out and completed every day prior to the commencement of the fair or event. If exhibitors do not have the cleaning work performed by their own personnel, they must appoint Messe München GmbH-accredited contractors only for this purpose. Such cleaning contractors as are not accredited by Messe München GmbH will be requested to leave the exhibition area.

Only biologically degradable products may be used for cleaning work. Any liquids, substances or other materials as are absolutely essential for cleaning the stand and / or cleaning, operating and maintaining exhibits, should be used so professionally and correctly that no harm is caused to the environment. Residual materials including any aids (e. g. impregnated cleaning wool) used are to be correctly disposed of as special waste. Any detergents containing harmful solvents may only be used in exceptional circumstances in accordance with the relevant regulations.

6.3. Environmental damage

Messe München GmbH must be notified immediately of any environmental damage / pollution (caused by e. g. petrol, oil, solvents, paint).

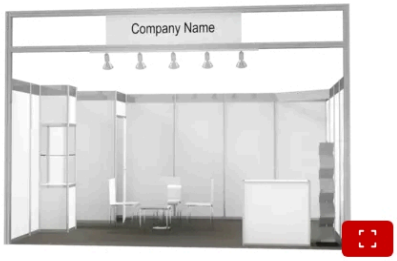

Company Name

All-inclusive Package

» EUR 10,500

(only available as **20 m² row stand**)

Everything included. Everything ready. Our comprehensive stand package provides the space and main services necessary for your trade fair presence.



© Messe München GmbH

The All-inclusive Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space (20 m², row)
- 1 table with 4 chairs
- 1 info counter with bar stool
- 1 cabin (1 m² with door, lockable, coat rack and waste paper basket)
- 1 display case, partial glass, 50x50x250cm
- 1 brochure holder

package provides the space and main services necessary for your trade fair presence.



© Messe München GmbH

The All-inclusive Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space (20 m², row)
- 1 table with 4 chairs
- 1 info counter with bar stool
- 1 cabin (1 m² with door, lockable, coat rack and waste paper basket)
- 1 display case, partial glass, 50x50x250cm
- 1 brochure holder
- Company sign with max. 15 letters
- Carpeting (color of choice)
- Lighting with 5 spot lights
- 1 socket with 3 kW electrical connection incl. consumption
- Stand cleaning of the booked stand space
- AUMA charge
- Mandatory communication fee
- Fixed waste-disposal fee
- 3 exhibitor passes

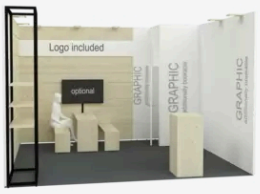

Logo included
optional
GRAPHIC
additionally bookable
GRAPHIC
additionally bookable
GRAPHIC
additionally bookable

CircularPlus Package

» EUR 12,900

(only available as **row stand with 18 m² in the measurements 4.5x4m**)

With this sustainably designed stand package—based on the woodï by meplan system—you get a pre-built and aesthetically appealing presentation format. The exhibition stand is modular, flexible, and customizable.



© Meplan

This Circular Package includes...

- Stand setup and dismantling
- Stand building as per web page
- System: wall panels made of spruce wood and 'exclusiv' white walls, frame element made of black steel, total height 300cm
- Stand space (18 m², row)
- 1 table 140 cm with 2 benches, attached, made of pine wood
- 1 demo stand with 1 bar stool
- 1 cabin (1 m² with door, lockable, coat rack and waste basket)
- 3 Shelves 100x40 cm in steel frame
- 1 digital printing on film for logo panel (300 x 45cm)
- Carpeting Rewind (color of choice)

This Circular Package includes...

- Stand setup and dismantling
- Stand building as per web page
- System: wall panels made of spruce wood and 'exclusiv' white walls, frame element made of black steel, total height 300cm
- Stand space (18 m², row)
- 1 table 140 cm with 2 benches, attached, made of pine wood
- 1 demo stand with 1 bar stool
- 1 cabin (1 m² with door, lockable, coat rack and waste basket)
- 3 Shelves 100x40 cm in steel frame
- 1 digital printing on film for logo panel (300 x 45cm)
- Carpeting Rewind (color of choice)
- 6 LED spotlights (9 watt)
- 3 kW electrical connection incl. consumption, 1 triple power socket
- Stand cleaning of the booked stand space
- AUMA charge
- Mandatory communication fee
- Fixed waste-disposal fee
- 3 exhibitor passes
- Catering voucher for beverages and snacks

Optional additional services at modest rates

Available directly from the meplan shop as soon as the placement proposal is confirmed, e.g.:

- **Screen** for exhibitors, size: 32", incl. wall mount and cabling; estimated price: EUR 345
- **Additional graphic wall** of 3 m² (300x100 cm); estimated price: EUR 450
- **Furniture** such as chairs, bar stools, brochure racks, or shelving for the wall system
- **Utilities** such as LED lights
- **Water dispenser** and much more.

All prices quoted are net excluding statutory value added tax.


GRAFIK
GRAFIK
GRAFIK

electronica compact Package

» EUR 7,500

(only available as **6 m²** stand)

With the **electronica compact package**, you'll have the opportunity to participate in electronica even when the halls are fully booked. The package includes a fully equipped 6 m² stand in a high-traffic location at the West Entrance. This offers you the ideal platform to showcase your company and innovations to an international audience of industry professionals.



© Messe München GmbH

Please note: When registering, select the desired 6 sqm, stand type end stand and specify '**electronica compact Package'** in the comments field.

This electronica compact Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space 6 m²
- 1 bistro table with 2 bar stools
- Carpeting, grey
- Graphic, 180x90
- 90 x 45 cm area for the naming

audience of industry professionals.



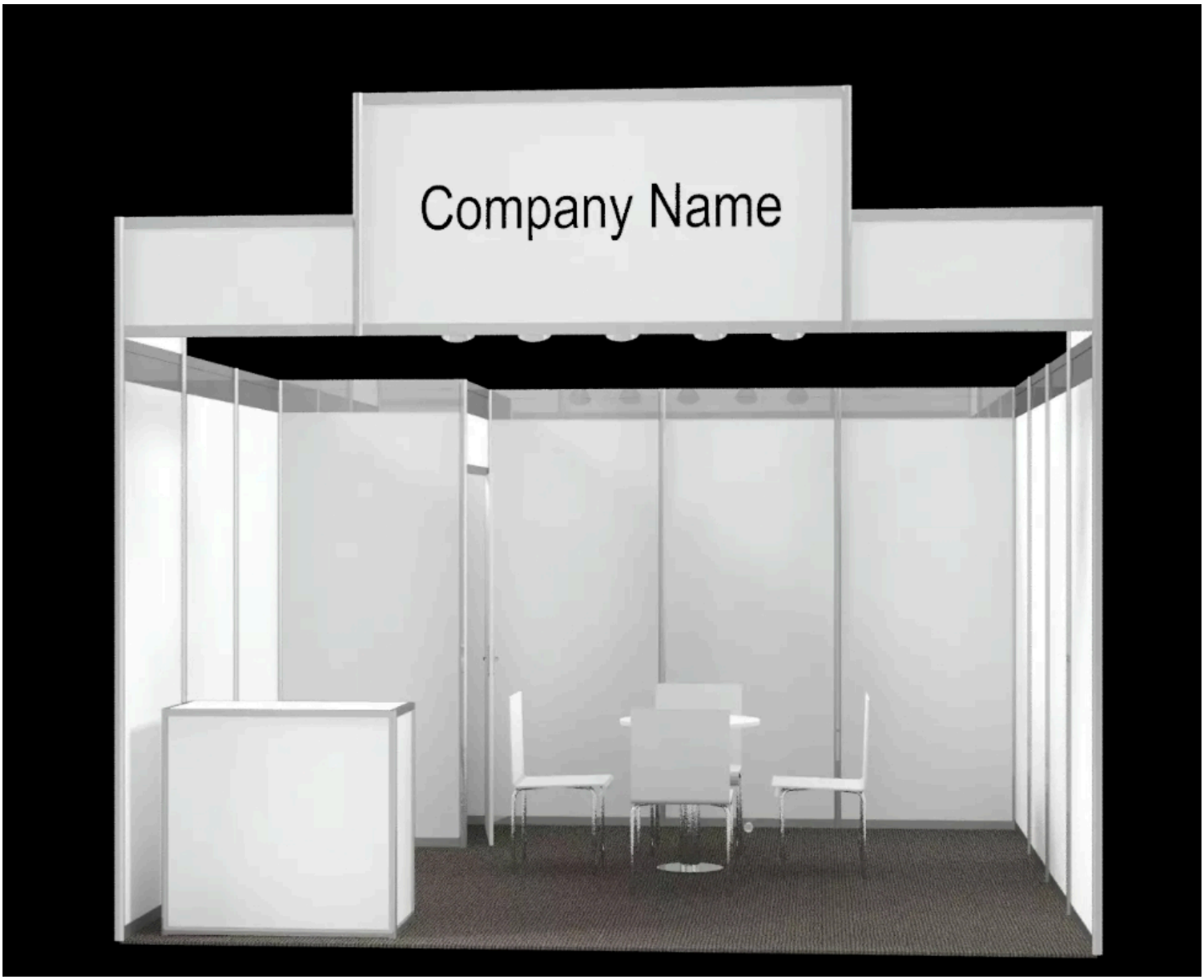
© Messe München GmbH

Please note: When registering, select the desired 6 sqm, stand type end stand and specify '**electronica compact Package**' in the comments field.

This electronica compact Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space 6 m²
- 1 bistro table with 2 bar stools
- Carpeting, grey
- Graphic, 180x90
- 90 x 45 cm area for the naming
- Lighting with 2 spot lights
- 1 socket with electrical connection incl. consumption
- Stand cleaning of the booked stand space
- AUMA charge
- Mandatory communication fee
- Fixed waste-disposal fee
- Stand security from 6:00 p.m. to 7:00 a.m.
- Use of the catering facility on the area
- 2 exhibitor passes

All prices quoted are net excluding statutory value added tax.

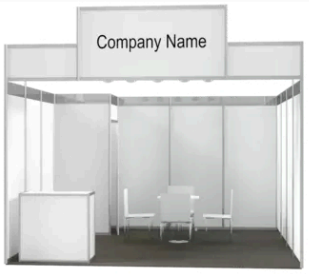

Company Name

New Exhibitors Package

» EUR 8,450

(only available as **row stand with 16 m²**)

Our comprehensive, worry-free stand package is designed for companies attending electronica for the first time. It includes stand space and essential services for a successful trade show presence. This package is only available to companies exhibiting at electronica for the first time with their own stand space.



© Messe München GmbH

This new exhibitor Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space (16 m², row)
- 1 table with 4 chairs
- 1 info counter with 1 bar stool
- 1 cabin (1 m² with door, lockable, coat rack and waste paper basket)
- Company sign with max. 15 letters
- Carpeting (color of choice)
- Lighting with 4 spot lights
- 1 socket with 3 kW electrical connection incl. consumption

space and essential services for a successful trade show presence. This package is only available to companies exhibiting at electronica for the first time with their own stand space.

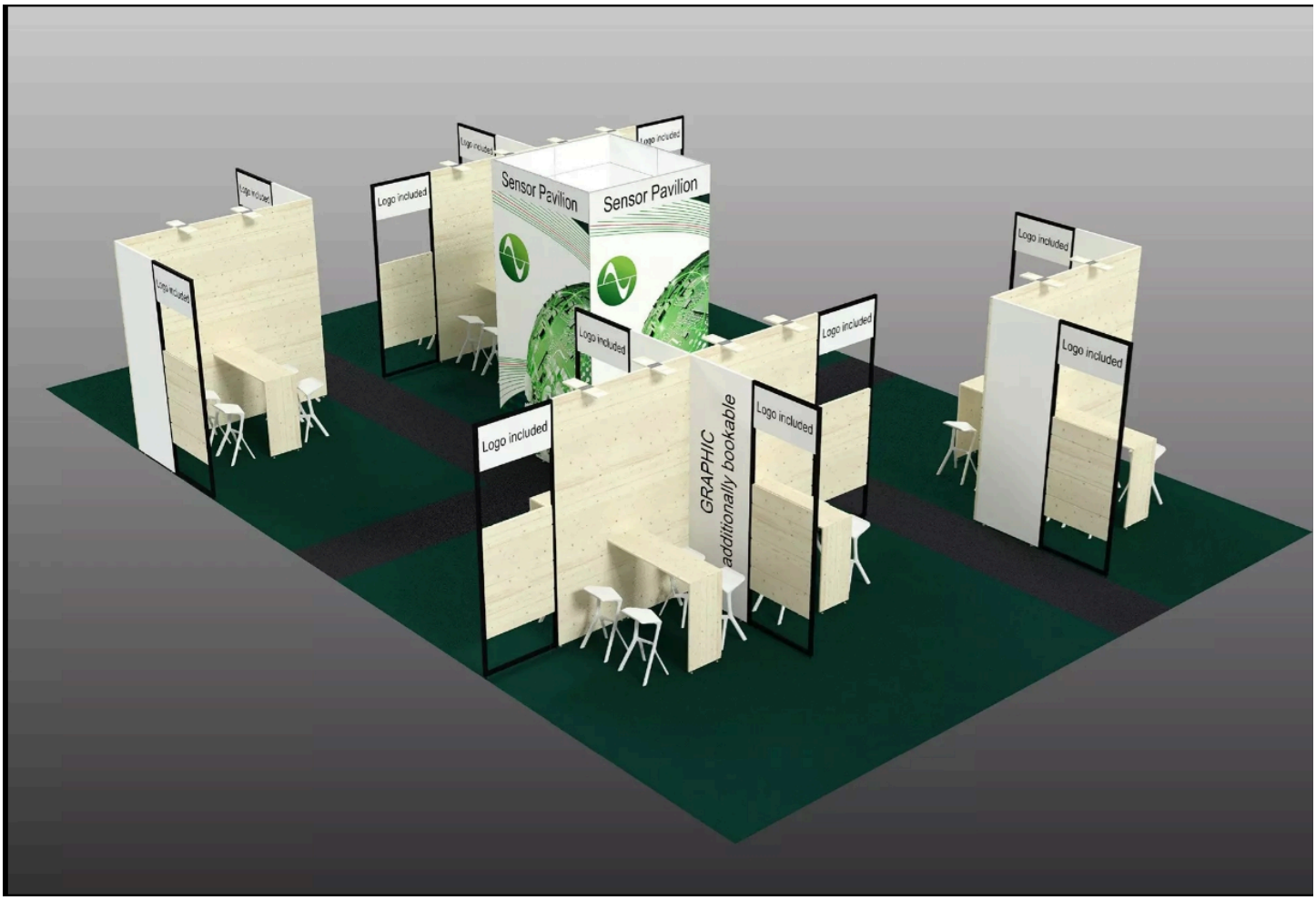


© Messe München GmbH

This new exhibitor Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space (16 m², row)
- 1 table with 4 chairs
- 1 info counter with 1 bar stool
- 1 cabin (1 m² with door, lockable, coat rack and waste paper basket)
- Company sign with max. 15 letters
- Carpeting (color of choice)
- Lighting with 4 spot lights
- 1 socket with 3 kW electrical connection incl. consumption
- Stand cleaning
- AUMA charge
- Mandatory communication fee
- Fixed waste-disposal fee
- 2 exhibitor passes

*May only be booked by companies that are participating in electronica with their own stand space for the first time. This offer is not available to exhibitors participating in joint exhibits.


Sensor Pavilion
Sensor Pavilion
Logo included
Logo included
Logo included
Logo included
Logo included
Logo included
Logo included
Logo included
GRAPHIC
additionally bookable

Sensor Package

» EUR 7,950 (9 m² corner stand)

» EUR 9,200 (12 m² corner stand)

Trade fair appearance, the easy way. With this package, we offer you a great opportunity to participate with minimal effort. You will be located within a joint stand in the sensor segment.



© Meplan

Please note: When registering, select the desired 9 or 12 sqm and specify '**Sensor Package**' in the comments field.

The Sensor Package includes...

- Stand set-up and dismantling
- Stand building as shown at this web page
- Stand space (subject to availability)
- Placement at joint stand
- Bar table and 4 bar stools, white
- Carpeting
- 2 LED spotlights

located within a joint stand in the sensor segment.



© Meplan

Please note: When registering, select the desired 9 or 12 sqm and specify '**Sensor Package**' in the comments field.

The Sensor Package includes...

- Stand set-up and dismantling
- Stand building as shown at this web page
- Stand space (subject to availability)
- Placement at joint stand
- Bar table and 4 bar stools, white
- Carpeting
- 2 LED spotlights
- Electricity connection incl. consumption
- Stand cleaning of the booked stand space
- 1 digital print on graphic board (90 x 45 cm)
- Use of service facilities (catering, cloak room, storage)
- AUMA fee
- Waste disposal flat rate
- 2 exhibitor passes
- Mandatory communication fee

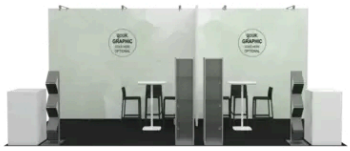

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OPTIONAL
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OPTIONAL

Automotive / Embedded Package 12 m²

» EUR 9,500

(only available as **corner stand with 12 m²**)

The perfect alternative to an individual stand! It offers concentrated expertise in a compact space. A stand within a themed pavilion attracts attention through targeted marketing.



The Automotive / Embedded Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space (12m², corner stand subject to availability)
- Placement at joint exhibit
- 1 white demo stand, 60x60x110 cm
- 1 bistro table, 59x59 cm, with 3 bar stools
- 1 display case, fully glazed
- 1 brochure holder
- 1 waste paper basket

attracts attention through targeted marketing.



The Automotive / Embedded Package includes...

- Stand setup and dismantling
- Stand building as per web page
- Stand space (12m², corner stand subject to availability)
- Placement at joint exhibit
- 1 white demo stand, 60x60x110 cm
- 1 bistro table, 59x59 cm, with 3 bar stools
- 1 display case, fully glazed
- 1 brochure holder
- 1 waste paper basket
- Carpeting dark gray
- Lighting with 3 spot lights
- 1 socket with electrical connection incl. consumption
- Stand cleaning of the booked stand space
- Company sign with max. 15 letters, on a wall panel measuring 100x60 cm
- Use of service facilities (catering, cloak room, storage)
- AUMA charge
- Mandatory communication fee
- Fixed waste-disposal fee
- 2 exhibitor passes


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electronica November 10–13, 2026

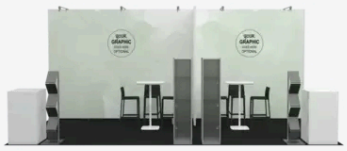
Search for?

Wireless / Automotive / Embedded Package 9 m²

» EUR 8,400

(only available as **corner stand with 9 m²**)

The perfect alternative to an individual stand! It offers concentrated expertise in a compact space. A stand within a themed pavilion attracts attention through targeted marketing.



The Wireless / Automotive / Embedded Package includes...



The Wireless / Automotive / Embedded Package includes...



- Stand setup and dismantling
- Stand building as per web page
- Stand space 9 m², corner stand, subject to availability
- Placement at joint exhibit



- Stand setup and dismantling
- Stand building as per web page
- Stand space 9 m², corner stand, subject to availability
- Placement at joint exhibit
- 1 white demo stand, 60x60x110cm
- 1 bistro table, 59x59cm, with 3 bar stools
- 1 display case fully glazed
- 1 brochure holder
- 1 waste paper basket
- Carpeting, dark grey
- Lighting with 2 spot lights
- 1 socket with electrical connection incl. consumption
- Stand cleaning of the booked stand space
- Company sign with max. 15 letters, on a wall panel measuring 100x60cm
- Use of service facilities (catering, cloak room, storage)
- AUMA charge
- Mandatory communication fee
- Fixed waste-disposal fee
- 2 exhibitor passes